

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY, SEPTEMBER 14, 2010
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Richard Hofeld called the meeting to order at 7:33 p.m. There were thirty-eight people in the audience and one member of the press in attendance.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Village Clerk Gayle Campbell recorded the Roll Call. Those responding were Trustees Tom Kataras, Barbara Dawkins, Joe Casella, Anne Colton, Ray Robertson, and Village President Richard Hofeld. Trustee Glenn Tienstra was absent.

INTRODUCTION OF STAFF: Village President Hofeld introduced the present staff members: Village Manager Mark Franz, Village Attorney Christopher Cummings, Police Chief Larry Burnson, Fire Chief Bob Grabowski, Director of Finance Dennis Bubenik, Director of Community Development Paula Wallrich, Director of Public Works John Schaefer, and Assistant Village Manager Jim Marino.

MINUTES: A motion was made by Trustee Kataras, seconded by Trustee Casella to approve the minutes of the Board of Trustees Regular Meeting held on Tuesday August 24, 2010. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

CLAIMS LIST: A motion was made by Trustee Colton, seconded by Trustee Robertson, to approve the Claims List of Tuesday, September 14, 2010, in the amount of \$806,239.78. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

APPOINTMENTS: A motion was made by Trustee Dawkins, seconded by Trustee Kataras to approve the reappointments of Phillip Kosanovich, Gail Bibb, and Anthony Brown to the Community Relations Commission for terms ending 8/31/2013 and the appointment of Kevin Hayes, Sr. to the Zone Board of Appeals for a term ending 7/31/2015. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

Village Clerk Campbell swore in Kevin Hayes, Sr., who was then welcomed by the Board.

MEET YOUR MERCHANTS: No one came forward.

PRESENTATIONS

9-1-1 HERO AWARDS/FIRE DEPARTMENT PRESENTATIONS: Fire Chief Grabowski presented Letters of Accommodation and Certificates of Merit to Josh Jobbe and Kyala Duncan, recognizing them as 9-1-1 Heroes.

SWEARING IN - FIREFIGHTER/PARAMEDICS KEVIN SCHUMAN AND KEVIN WAKE: Fire Chief Grabowski introduced Kevin Wake and Kevin Schuman, newly hired Firefighter/Paramedics for the Village of Homewood, to the Board and audience.

Village Clerk Campbell administered the oath of office to Kevin Wake and Kevin Schuman, who were then welcomed by the Board.

RESOLUTION R-2076 / STEVEN FOLEY / 20 YEARS OF SERVICE / PUBLIC WORKS DEPARTMENT: A motion was made by Trustee Kataras, seconded by Trustee Colton to pass a resolution honoring Steven P. Foley for 20 years of service to the Village of Homewood. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

HEAR FROM THE AUDIENCE: Lee Bridges announced Foundation 153's 5K Fun Run and 153-yard Kid's Fun Run. The fundraising event takes place on Sunday, September 26, 2010, starting at Millennium School, with registration beginning at 8:00 a.m. For more information visit their website at www.foundation153.org.

OMNIBUS VOTE: Village President Hofeld stated Item "B", Bid Award for the 2010-11 EAB Reforestation, was deferred. Village Clerk Campbell read the following for the Board's consideration:

- A. ORDINANCE MC-836 / TOWING ORDINANCE: Consider a motion to pass an ordinance amending Chapter 34, Emergency Services, of the Municipal Code of the Village of Homewood, Cook County, Illinois.
- C. RESOLUTION R-2077 / SUPPORT ITEP APPLICATION: A resolution in support of the FY 2010 Illinois Transportation Enhancement Program (ITEP).
- D. BID AWARD - DUMP/PLOW/HYDRAULIC: Award the bid for one current year and model dump, plows and hydraulic to Precision Hose Equipment, the lowest responsible bidder, in an amount not to exceed \$58,873.00.

Following discussion, a motion was made by Trustee Casella, seconded by Trustee Kataras to pass, approve, accept or award the Omnibus Vote items "A", "C" and "D" as presented. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

FAÇADE & PROPERTY IMPROVEMENT PROGRAM / 18107-09 DIXIE HIGHWAY: Community Development Director Wallrich presented a request from Mark Kinsella, owner of the building located at 18107-09 Dixie Highway, for assistance through the Façade and Property Improvement Program for a door replacement which services the second floor apartments. Previously the windows and doors to the north and south of the subject door were replaced with

a black anodized finish. This proposal will complete the improvements with a black anodized door and transom resulting in a consistent look along the west façade of the building. Three qualified bids were submitted, with the lowest bid of \$3,000. The Façade and Property Improvement Program provide a fifty/fifty match of eligible expenses. The Village's contribution for this application will be \$1,500.

Mr. Kinsella was present to address questions and concerns from the Board.

A motion was made by Trustee Kataras, seconded by Trustee Colton to approve the application of Mark Kinsella to participate in the Façade and Property Improvement Program for improvements specified to property located at 18107-09 Dixie Highway and authorize the execution of a Business Incentive Agreement in an amount not to exceed \$1,500.00. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

CITIZEN SERVICE REQUEST SYSTEM: Assistant Village Manager Marino led in the Power Point presentation of the new online Citizen Service Request System, highlighting the benefits of online services to the residents and staff. Currently resident requests and questions are submitted to the Village via telephone, email, in-person, through elected officials or internally submitted by a staff member. Until now, these requests have been handled as they are traditionally handled in most organizations, the employee receiving the request resolves the request themselves, passes the request on to the appropriate department or staff person or directs the resident to the appropriate department to handle the request. This system works well enough and staff does an excellent job of responding. However, there is always room for improvement in this area and with today's technology and online services, it is important to take advantage of these tools to better serve the community.

IT Manager Tim Stinnett continued the presentation and demonstrated the Citizens Service Request System as it appears on the Village's website www.homesweethomewood.com.

Assistant Manager Marino stated any needed answers to frequently ask questions will be added as they are determined and new request types will be developed as needed.

Village Manager Franz added this system will aid in the Village's ability to track certain issues.

The Board commended staff for implementing this system and stated it should be a good tool for the Village.

MANAGER'S REPORT: Village Manager Franz had nothing further to report.

GENERAL BOARD DISCUSSION:

Trustee Colton invited everyone to support School District 153 Foundation 5K Fun Run on September 26, 2010.

Trustee Robertson complimented staff on the recent issue of the Village Key.

Village President Hofeld announced the next Village sponsored event is Fall Fest taking place on Saturday, September 25, 2010 from 11:00 a.m. until 10:00 p.m. on Hickory Road.

Trustee Dawkins added the Village is still looking for applicants for the Chili Cook-Off. Participants can be Village employees, members of the Village's Boards, Commissions and Committees, and representatives from non-profit organizations.

ADJOURN: A motion to adjourn was made by Trustee Colton, seconded by Trustee Kataras.
Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried. The meeting adjourned at 8:19 p.m.

Village Clerk