

VILLAGE OF HOMEWOOD  
BOARD OF TRUSTEES MEETING  
TUESDAY, MARCH 22, 2011  
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Richard Hofeld called the meeting to order at 7:30 p.m. There were twelve people in the audience and two members of the press in attendance.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Village Clerk Gayle Campbell recorded the Roll Call. Those present and responding were Trustees Barbara Dawkins, Joe Casella, Anne Colton, Ray Robertson, and Village President Richard Hofeld. Trustees Glenn Tienstra and Tom Kataras were absent.

INTRODUCTION OF STAFF: Village President Hofeld introduced the present staff members: Village Manager Mark Franz, Village Attorney Christopher Cummings, Police Chief Larry Burnson, Fire Chief Bob Grabowski, Director of Finance Dennis Bubenik, Director of Community Development Paula Wallrich, Director of Public Works John Schaefer, and Assistant Village Manager Jim Marino.

MINUTES: A motion was made by Trustee Robertson, seconded by Trustee Colton to approve the minutes of the Board of Trustees Regular Meeting held on Tuesday, March 8, 2011. **Roll Call: AYES: Trustees Dawkins, Colton, Robertson and Village President Hofeld. NAYS: None. ABSTAIN: Trustee Casella. ABSENT: Trustees Tienstra and Kataras. Motion carried.**

CLAIMS LIST: Following questions from the Board, which were answered by staff, a motion was made by Trustee Colton, seconded by Trustee Robertson, to approve the Claims List of Tuesday, March 22, 2011, in the amount of \$769,617.01. **Roll Call: AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra and Kataras. Motion carried.**

MEET YOUR MERCHANTS: Terry Keigher from the Economic Development Committee stated the fifth reason in the Top Ten Reason to Shop Homewood is local businesses provide local employment opportunities.

He then introduced Brandon Leek, manager of Harold's Chicken, 18044 Halsted Street. Mr. Leek invited everyone to visit his local establishment where orders can be called in or delivered.

Mr. Keigher presented Mr. Leek with a Certificate of Recognition for participating in this portion of the meeting.

PRESENTATIONS:

PROCLAMATION – 28<sup>TH</sup> ANNUAL FREE FAMILY HEALTH FAIR: Village Clerk Campbell read a proclamation issued by Village President Hofeld encouraging Homewood residents to attend the 28<sup>th</sup> Annual Free Family Health Fair on April 10, 2011 sponsored by the Homewood Rotary Club and Ingalls Health System. The Fair is located at James Hart School from 9:00 a.m. to 2:00 p.m.

50/50 TREE SHARE PROGRAM AND 50/50 SIDEWALK PROGRAM: Public Works Director Schaefer reminded the residents of the 50/50 sidewalk program. Applications for this program are available at the Public Works Department.

The 50/50 Tree Share Program is also available to residents and allows the trees to be planted anywhere on their property. These applications are available at the Village Hall.

Additional information on these programs can be found on the Village's website.

HEAR FROM THE AUDIENCE: Laura Dillman announced Heartland Blood Centers are sponsoring a blood drive on Saturday April 9, 2011 at the Marie Irwin Community Center, 18120 Highland Avenue, from 7:30 a.m. until 11:30 a.m.

OMNIBUS VOTE: Village President Hofeld stated Item "D" had been deferred. Village Clerk Campbell read the following for the Board's consideration:

- A. SERIAL RAFFLE LICENSE – HOMEWOOD POLICE ASSOCIATION: Authorize the issuance of a serial raffle license to the Homewood Police Association, waive the fidelity bond requirement and \$100 license fee, and allow for the sale of raffle tickets at \$10.00 each.
- B. RAFFLE LICENSE – FOUNDATION 153: Authorize the issuance of a raffle license to Foundation 153 for a single raffle to be held on April 9, 2011, waive the fidelity bond requirement, and allow for the sale of raffle tickets at \$5.00 or \$10.00 each.
- C. ORDINANCE MC-842/DONATION BOXES: An ordinance amending Chapter 50 of the Homewood Municipal Code regulating the placement and use of donation boxes.
- E. RESOLUTION R-2090/HOMEWOOD DAYS ROAD CLOSURES: A resolution requesting the Illinois Department of Transportation, Division of Highways, to approve the closing of a portion of Dixie Highway and a portion of Ridge Road on July 8, 9, 10, and 11, 2011.

A motion was made by Trustee Colton, seconded by Trustee Dawkins to pass, approve, accept or award the Omnibus Vote items "A", "B", "C" and "E" as presented. **Roll Call: AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra and Kataras. Motion carried.**

## OLD/NEW BUSINESS

HOMEWOOD FARMERS MARKET: Community Information Coordinator Rachael Jones led the discussion of utilizing an outside firm to manage the operation of the Homewood Farmers Market.

In reviewing how to handle the upcoming Market season and to ensure that it remains progressive, increasing both vendors and patrons, staff looked to the management and operation of farmers markets throughout the region finding that many towns with successful markets outsourced the management of their markets.

Staff also discovered that this year, the Cook County Health Department, Illinois Department of Revenue and the Village's insurance provider will be enforcing stricter requirements on the operation of farmers markets.

The management company with the greatest success was Bensidoun. They do not charge for managing these markets. They collect the revenue from the vendors that they solicit and manage each week, providing on-site personnel each Saturday, along with day-to-day requirements of managing a successful market. Bensidoun provides, at no cost to the Village, a secured canopy system to ensure vendor booths can withstand heavy winds and rains.

A representative from Bensidoun was present to answer questions from the Board. She gave a brief history of the company and explained what they would do for Homewood's farmers market.

Rick Bloomberg, a resident and owner of Bloomberg Gardens, a vendor from Homewood's Farmer Market, expressed his concerns of the cost if the Market is outsourced and the number of vendors selling the same product. The representative stated she did not anticipate the rates increasing for a number of years. Rates are based on vendor participation and how busy the market is.

Trustee Dawkins stated the current rate is unrealistic and does not cover the cost of the Market now let alone what it should be. This is a win/win situation for the Village and is needed to take Homewood to the next level.

Trustee Casella felt that moving the Market from St. Joseph's parking lot to the parking lot by the Village Hall was a good idea but expressed his concerns for the lack of advertising plans or marketing plans.

Trustee Colton asked about advertising outside of the Village and stated her desire to keep local vendors.

The representative stated they would advertise in the local publications. The reputation of the Market will promote itself.

Trustee Robertson expressed his concern of the number of returning vendors and the founder's rate being continued. The representative stated it is not the cost that is keeping last year's vendors from returning. It is the IRS and stricter requirements that will be enforced by Cook County. She further stated the founder's rates will continue for the term of the contract.

Following further discussion, a motion was made by Trustee Dawkins, seconded by Trustee Colton to enter into a three year agreement with Bensidoun USA for the management of the Homewood Farmers Market, at no cost to the Village, that the founder's rate be maintain for the three year term of the contract, and Bensidoun will reimburse all the set-up cost to the Village. ***Roll Call: AYES: Trustees Dawkins and Colton. NAYS: Trustees Casella and Robertson. ABSENT: Trustees Tienstra and Kataras. Motion denied.***

There was further discussion of bringing this matter back to the Board in the future.

RIGHT-OF-WAY VACATION - 2233/2245 DOWNEY: Village President Hofeld stated this matter had been deferred until such time as five Trustees are present.

MANAGER'S REPORT: Village Manager Franz had nothing further to report.

GENERAL BOARD DISCUSSION:

Trustee Colton encouraged residents to vote on April 5, 2011 and support the School District 153 referendum.

EXECUTIVE SESSION: A motion was made by Trustee Casella, seconded by Trustee Colton, to enter into Executive Session to discuss collective negotiation matters and compensation of a specific employee or employees at 8:37 p.m. ***Roll Call: AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra and Kataras. Motion carried.***

The Board took a short recess at 8:37 p.m. prior to entering into Executive Session and returned to open session at 9:00 p.m.

ADJOURN: A motion to adjourn was made by Trustee Robertson, seconded by Trustee Casella. ***Roll Call: AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra and Kataras. Motion carried.*** The meeting adjourned at 9:01 p.m. There was no one in the audience.

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Village Clerk