

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 22, 2011
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Richard Hofeld called the meeting to order at 7:31 p.m. There were fifty-three people in the audience and one member of the press in attendance.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Village Clerk Gayle Campbell recorded the Roll Call. Those present and responding were Trustees Barbara Dawkins, Joe Casella, Anne Colton, Ray Robertson, and Village President Richard Hofeld. Trustees Glenn Tienstra and Tom Kataras were absent.

INTRODUCTION OF STAFF: Village President Hofeld introduced the present staff members: Village Manager Mark Franz, Village Attorney Christopher Cummings, Deputy Police Chief Bill Alcott, Fire Chief Bob Grabowski, Director of Finance Dennis Bubenik, Director of Community Development Paula Wallrich, Director of Public Works John Schaefer, and Assistant Village Manager Jim Marino.

MINUTES: A motion was made by Trustee Colton, seconded by Trustee Casella to approve the minutes of the Board of Trustees Regular Meeting held on Tuesday, February 8, 2011. **Roll Call: AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustees Tienstra and Kataras. Motion carried.**

CLAIMS LIST: A motion was made by Trustee Casella, seconded by Trustee Robertson, to approve the Claims List of Tuesday, February 22, 2011, in the amount of \$672,032.67. **Roll Call: AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustees Tienstra and Kataras. Motion carried.**

MEET YOUR MERCHANTS: No one came forward.

PRESENTATIONS:

RESOLUTION R-2089 / SCOTT MORAN / 20 YEARS / FIRE DEPARTMENT: A motion to pass a resolution acknowledging Scott Moran for 20 years of employment with the Village of Homewood was made by Trustee Dawkins, seconded by Trustee Colton. **Roll Call: AYES: Trustees Dawkins, Colton and Robertson. NAYS: None. ABSTAIN: Trustee Casella. ABSENT: Trustees Tienstra and Kataras. Motion carried.**

SWEARING-IN / POLICE SERGEANT / MARK PHALEN: Deputy Police Chief Alcott stated that with the recent retirement of Sergeant Hogancamp the position would

be filled by Officer Mark Phalen, the next officer on the current eligibility list. He then highlighted Officer Phalen's accomplishments in his career as a police officer.

Village Clerk Campbell administered the Oath of Office to Mark Phalen as Police Sergeant for the Village of Homewood Police Department, who was congratulated by the Board and audience.

HEAR FROM THE AUDIENCE: Ralph Edgar, owner of 900 Maple Avenue, invited everyone to a ribbon cutting ceremony on Wednesday, March 2, from 8:30 a.m. to 10:00 a.m. in celebration of the progress made in the restoration of this building.

OMNIBUS VOTE: Village Clerk Campbell read the following for the Board's consideration:

- A. ANNUAL REPORT/VETERANS COMMITTEE: The 2010 Annual Report for the Veterans Committee.
- B. ANNUAL REPORT/FOREIGN FIRE TAX INSURANCE BOARD: The 2010 Annual Report for the Foreign Fire Tax Insurance Board.
- C. ANNUAL REPORT/BEAUTIFICATION COMMITTEE: The 2010 Annual Report for the Beautification Committee.
- D. BID AWARD/EXTRICATION EQUIPMENT: Reject the lowest bid from Holmatro for failure to meet specifications and award the bid for the purchase of extrication equipment to EMC Inc., the lowest responsible bidder, in the amount of \$38,900.00.
- E. ORDINANCE MC-840/INOPERABLE MOTOR VEHICLE ORDINANCE: An ordinance amending Chapter 106 of the Homewood Municipal Code prohibiting inoperable motor vehicles.

A motion was made by Trustee Robertson, seconded by Trustee Colton to pass, approve, accept or award the Omnibus Vote items "A" through "E" as presented. **Roll Call:** **AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustees Tienstra and Kataras. Motion carried.**

OLD/NEW BUSINESS

COMCAST FRANCHISE AGREEMENT RENEWAL: Assistant Village Manager Marino presented an application from Comcast of Illinois IV, Inc. to enter into a franchise agreement for the construction, operation and maintenance of a cable system for the period beginning March 1, 2011 and ending February 28, 2021.

The original franchise agreement was executed in 1996 with Continental Cablevision for a period of fifteen years. This agreement will expire on February 27, 2011.

There are four principal changes from our current franchise agreement. Two of these changes acknowledge and reference the previously adopted State statute and municipal code regarding customer service standards and construction in public right-of-ways.

The other two principal changes relate to the Public, Educational, Government (PEG) cable access channel and the Institutional Network (I-Net). Language regarding the PEG channel removes references that obligate Comcast to provide the Village with audio-visual equipment. This language is no longer necessary or pertinent because Comcast has provided the Village with the equipment or funds required in the current agreement. Language obligating Comcast to provide the Village with four cable channels is replaced with language that retains our existing cable channel and the ability to add a second channel in the future if necessary. Language requiring Comcast to provide and maintain a studio is replaced with a side letter stating that their studio will be available to the Village for as long a Comcast continues to produce their own programs at the studio.

The final principal change pertains to the I-Net. The I-Net is a cable infrastructure that was installed by Continental Cablevision in the late 1990's as a closed data network between the Village buildings. We have used this infrastructure since 2000 to connect the public works, landscape and maintenance and the training center buildings to our computer network servers located in the Village Hall. Comcast is not interested in continuing to maintain this infrastructure. Staff is agreeable to this because we will be transitioning to an alternate method of connecting our buildings to the network servers.

ORDINANCE M-1833 / COMCAST FRANCHISE AGREEMENT RENEWAL:

Following questions from the Board which were addressed by staff and Fawn Smith, Government & Community Affairs Manager for Comcast Cable, a motion was made by Trustee Colton, seconded by Trustee Dawkins to approve an ordinance authorizing execution of a cable television franchise agreement between the Village of Homewood and Comcast of Illinois IV, Inc. **Roll Call: AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustees Tienstra and Kataras. Motion carried.**

2011/2012 FISCAL YEAR BUDGET: Finance Director Bubenik led the presentation and discussion on the Draft 2011-2012 Fiscal Year Budget. He discussed the proposed Fire, Police and Public Works Departments' operating budgets.

The Board thanked staff for their efforts in keeping the proposed budget increase flat.

Trustee Robertson requested a break down of personnel in each department.

MANAGER'S REPORT: Village Manager Franz had nothing further to report.

GENERAL BOARD DISCUSSION:

Trustee Dawkins thanked Rachael Jones, the Community Relations Commission, and all who attended the Chocolate Fest and helped to once again make this event successful.

Trustee Casella also thanked the Veterans' Committee, the Tree Committee and School District 153 for participating in this event.

ADJOURN: A motion to adjourn was made by Trustee Dawkins, seconded by Trustee Colton. **Roll Call: AYES: Trustees Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustees Tienstra and Kataras. Motion carried.** The meeting adjourned at 8:11 p.m.

Village Clerk