

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 23, 2010
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Richard Hofeld called the meeting to order at 7:30 p.m. There were fourteen people in the audience and two members of the press in attendance.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Village Clerk Gayle Campbell recorded the Roll Call. Those responding were Trustees Tom Kataras, Barbara Dawkins, Joe Casella, Anne Colton, Ray Robertson, and Village President Richard Hofeld. Trustee Glenn Tienstra was absent.

INTRODUCTION OF STAFF: Village President Hofeld introduced the present staff members: Village Manager Mark Franz, Village Attorney Christopher Cummings, Police Chief Larry Burnson, Fire Chief Bob Grabowski, Director of Finance Dennis Bubenik, Director of Public Works John Schaefer, Assistant Village Manager Jim Marino and Assistant Director of Public Works Joe Jakubowski.

MINUTES: A motion was made by Trustee Casella, seconded by Trustee Colton to approve the minutes of the Board of Trustees Regular Meeting held on Tuesday, February 9, 2010. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

CLAIMS LIST: A motion was made by Trustee Robertson, seconded by Trustee Casella, to approve the Claims List of Tuesday, February 23, 2010, in the amount of \$234,342.65. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

APPOINTMENTS: A motion was made by Trustee Colton, seconded by Trustee Robertson to approve the appointment of Alex Bosch to the Civil Service Board for a term ending 01/24/2013. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

Village President Hofeld stated Mr. Bosch was not present and would be sworn in at a later date.

MEET YOUR MERCHANTS: No one came forward.

PRESENTATIONS: Bettenia Cole and Tiffany Murkay addressed the Board and audience regarding the American Cancer Society's Relay For Life to be held at the Homewood Flossmoor High School on July 10-11, 2010.

HEAR FROM THE AUDIENCE: A spokesperson for Boy Scout Troop 342 informed the Board and audience of their Annual Pancake Breakfast to be held at St. Paul Community Church, 18200 Dixie Highway, on Saturday, March 13, 2010 from 6:00 a.m. to 1:00 p.m.

Homewood Police Sergeant Bernie Hogancamp expressed his concern regarding employment matters.

OMNIBUS VOTE: Village Clerk Campbell read the following for the Board's consideration:

- A. ANNUAL REPORT / VETERANS COMMITTEE: The 2009 Annual Report for the Veterans Committee.
- B. FAÇADE AND PROPERTY IMPROVEMENT PROGRAM / 17635 HOFFMAN WAY: Concept and final approval for participation in the Business Incentive Program for the installation of security cameras on property located at 17635 Hoffman Way with a total project cost not to exceed \$9,875.00 and a Village commitment not to exceed \$4,937.50.
- C. RESOLUTION R-2057 / SOUTH SUBURBAN HOUSING COLLABORATIVE: A resolution authorizing the Village President to serve as, or to appoint, the official representative of the Village of Homewood to the South Suburban Housing Collaborative (SSHC).
- D. ORDINANCE M-1808 / SALE OF SURPLUS PROPERTY: An ordinance providing for the sale and/or disposal of certain personal property owned by the Village of Homewood, Cook County, Illinois.

A motion was made by Trustee Colton, seconded by Trustee Dawkins to pass, approve, accept or award the Omnibus Vote items "A" through "D" as presented. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

OLD BUSINESS

ORDINANCE MC-827 / INCREASE IN CLASS 9 LIQUOR LICENSES: Village President Hofeld asked if any members of the audience or Board had any additional comments regarding this matter. There were none.

A motion was made by Trustee Robertson, seconded by Trustee Colton to pass an ordinance amending Section 10-58 of the Municipal Code of the Village of Homewood, Cook County, Illinois, to increase the number of permitted Class 9 package liquor licenses from two to four. **Roll Call: AYES: Trustees Dawkins, Colton, Robertson and Village President Hofeld. NAYS: Trustees Kataras and Casella. ABSENT: Trustee Tienstra. Motion carried.**

NEW BUSINESS

FAÇADE AND PROPERTY IMPROVEMENT PROGRAM / 2138 183RD STREET:

Village Manager Franz presented a request from Pete Guglielmi, owner of property located at 2138 183rd Street, for assistance through the Façade and Property Improvement Program and Go Green Rewards Program to renovate his property to develop an improved gas station and convenience store. Mr. Guglielmi is seeking Village assistance, as the property is located in the Southwest Central Business District TIF. The estimated total project costs are approximately \$550,000 for the property owner. The petitioner would like concept approval for the entire project with the estimated costs and final approval for the items with three bids.

Mr. Guglielmi was present and responded to questions and comments from the Board.

A motion was made by Trustee Kataras, seconded by Trustee Colton to give concept approval for participation in the Business Incentive Program for the property located at 2138 183rd Street with the Village's share of the total project cost not to exceed \$70,500.

Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.

A motion was made by Trustee Kataras, seconded by Trustee Casella to give final approval for the landscaping, roof repairs, security camera, mansard roof, brick south façade, brick rear façade, HVAC, and interior electric with the Village's share of costs not to exceed \$47,328 and direct staff to enter into a contract. ***Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.***

2010/2011 FISCAL YEAR BUDGET: Finance Director Bubenik led in the presentation and discussion on the draft 2010/2011 Fiscal Year Budget. An explanation of what percentages of the Budget are personnel has been added. Also new to the budget process this year, based on a recommendation from Trustee Robertson, each department was asked to present three service/function cost analysis worksheets for their respective department.

Director Bubenik began the review of the department presentation with the Finance Department, highlighting several accomplishments for the past year, goals for the next fiscal year and a brief summary of this department. Vehicle stickers, electronic/non-electronic, and staffing Saturday hours were presented as the three service/function analysis worksheets.

Questions and comments from the Board members were addressed by Director Bubenik.

Police Chief Burnson reviewed their accomplishments during the past year, reviewed the summary for the Police Department, and presented the three service/function analysis worksheets, which were parking tickets, DARE and crime prevention programs, and vehicle lockouts.

Questions and comments from the Board members were addressed by Police Chief Burnson.

The last department presentation for this meeting was by Fire Chief Grabowski. Chief Grabowski highlighted the areas he has been focusing on since he was hired six months ago. He then reviewed the Fire Department portion of the 2010-15 Strategic Plan, the planned action steps for the fiscal year, and the Fire Department's summary. The three service/function analysis worksheets presented were regarding part-time fire fighters, specialty teams and public education.

Questions and comments from the Board were addressed by Fire Chief Grabowski.

MANAGER'S REPORT: Village Manager Franz had nothing further to report.

GENERAL BOARD DISCUSSION:

Trustee Dawkins informed the Board and audience she had spoken with a friend that had gone to the Chocolate Fest this past weekend and remarked how quant and beautiful Homewood is and that it shouldn't be taken for granted.

EXECUTIVE SESSION: A motion was made by Trustee Casella, seconded by Trustee Colton, to enter into Executive Session to discuss the employment, compensation, performance or dismissal of specific employees and collective negotiation matters at 9:15 p.m. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

The Board took a brief recess at 9:15 p.m. prior to entering into Executive Session and returned to open session at 10:03 p.m.

ADJOURN: A motion to adjourn was made by Trustee Robertson, seconded by Trustee Casella. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella, Colton and Robertson. NAYS: None. ABSENT: Trustee Tienstra. Motion carried.**

The meeting adjourned at 10:03 p.m. There was no one in the audience.

Village Clerk