

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 12, 2011
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Richard Hofeld called the meeting to order at 8:02 p.m. There were eighteen people in the audience and two members of the press in attendance.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Village Clerk Gayle Campbell recorded the Roll Call. Those present and responding were Trustees Glenn Tienstra, Tom Kataras, Barbara Dawkins, Joe Casella, Anne Colton and Village President Richard Hofeld. Trustee Ray Robertson was absent.

INTRODUCTION OF STAFF: Village President Hofeld introduced the present staff members: Village Manager Mark Franz, Village Attorney Christopher Cummings, Police Chief Larry Burnson, Fire Chief Bob Grabowski, Director of Finance Dennis Bubenik, Director of Community Development Paula Wallrich, Director of Public Works John Schaefer, and Assistant Village Manager Jim Marino.

MINUTES: A motion was made by Trustee Dawkins, seconded by Trustee Casella to approve the minutes of the Board of Trustees Regular Meeting held on Tuesday, March 22, 2011. **Roll Call: AYES: Trustees Dawkins, Casella, Colton and Village President Hofeld. NAYS: None. ABSTAIN: Trustee Tienstra and Kataras. ABSENT: Trustee Robertson. Motion carried.**

CLAIMS LIST: A motion was made by Trustee Colton, seconded by Trustee Kataras, to approve the Claims List of Tuesday, April 12, 2011, in the amount of \$684,267.50. **Roll Call: AYES: Trustees Tienstra, Kataras, Dawkins, Casella, and Colton. NAYS: None. ABSENT: Trustee Robertson. Motion carried.**

APPOINTMENTS: A motion was made by Trustee Kataras, seconded by Trustee Dawkins to approve the appointment of Karen Washington to the Heritage Committee for a term ending October 13, 2013. **Roll Call: AYES: Trustees Tienstra, Kataras, Dawkins, Casella, and Colton. NAYS: None. ABSENT: Trustee Robertson. Motion carried.**

Village Clerk Campbell administered the oath of office to Karen Washington, who was then welcomed by the Board.

HEAR FROM THE AUDIENCE: No one came forward.

OMNIBUS VOTE: Village Clerk Campbell read the following for the Board's consideration:

- A. ANNUAL REPORT/SENIOR ADVISORY COMMITTEE: The 2010 Annual Report for the Senior Advisory Committee.
- B. ANNUAL REPORT/APPEARANCE COMMISSION: The 2010 Annual Report for the Appearance Commission.
- C. ANNUAL REPORT/PLAN COMMISSION: The 2010 Annual Report for the Plan Commission.
- D. ANNUAL REPORT/ZONE BOARD OF APPEALS: The 2010 Annual Report for the Zone Board of Appeals.
- E. BID AWARD/CRUSHED LIMESTONE: Award the bid for the purchase and delivery of various types of crushed limestone to Dave Jabaay Trucking, LLC, Crete, IL, the lowest responsible bidder, in the following amounts: CA6 stone @ \$8.99 per ton, 1" stone @ \$12.49 per ton, 2" stone @ \$10.99 per ton, at an estimated total of \$58,440.00.
- F. BID AWARD/BITUMINOUS BINDER – SURFACE – COLD PATCH: Award the bid for bituminous binder-surface-cold patch to Lincoln Paving, Hazel Crest, IL, the lowest responsible bidder, in the amount of \$53.25 per ton for surface mix, \$44.50 per ton for binder, and \$94.50 per ton for cold patch.
- G. BID AWARD/2011-12 STREET SWEEPING CONTRACT: Award the bid for contract street sweeping services to Illinois Central Sweeping, Blue Island, IL, the lowest responsible bidder, in an amount not to exceed \$51,900.00.
- H. BID AWARD/2011 ROAD IMPROVEMENT PROGRAM: Award the bid for the 2011 MFT Road Improvement Program contract to Alpha Construction, Hazel Crest, Illinois, the lowest responsible bidder, in the amount of \$214,980.15.
- I. BID AWARD/TUCKPOINTING FOR MURAL APPLICATION: Award the bid for the tuckpointing of three buildings for mural application to M&R Tuckpointing, the lowest responsible bidder, in an amount not to exceed \$45,700.00.
- J. AGREEMENT RENEWAL/GRASS CUTTING, DEBRIS REMOVAL, WEED SPRAYING: Renewal of an agreement with Anderson Lawn and Landscaping Services to cut and trim grass, pick up debris, trim nuisance bushes and trees, and chemically spray weeds on privately-owned non-compliant properties in the Village of Homewood per the agreed upon prices.
- K. CONTRACT APPROVAL/BIKE PLAN ENGINEERING PHASE II – TY LIN INTERNATIONAL: Enter into an agreement with TY Lin International for

Phase II engineering of the Village of Homewood's Bike Plan in an amount not to exceed \$12,000.00.

- L. ORDINANCE M-1835/2011-12 BUDGET: An ordinance adopting the Annual Budget for the Fiscal Year 2011-2012 for the Village of Homewood, Cook County, Illinois with a General Fund budget of \$16,420,737.

Trustee Tienstra requested item "L" be removed from the Omnibus Vote and considered separately.

Trustee Kataras thanked the volunteers who serve on the various committees and commissions. He inquired if the Village had received more information regarding the possibility of lead in the paint. Public Works Director Schaefer answered the results had not been received yet. If there is lead, it must be removed.

Trustee Dawkins also thanked those that volunteer to serve on the committees for the Village.

Village Manager Franz requested item "K" be deferred.

After discussion, a motion was made by Trustee Kataras, seconded by Trustee Colton to pass, approve, accept or award the Omnibus Vote items "A" through "J", with items "G", "H" & "I" subject to the passage of item "L". **Roll Call: AYES: Trustees Tienstra, Kataras, Dawkins, Casella and Colton. NAYS: None. ABSENT: Trustee Robertson. Motion carried.**

A motion was made by Trustee Colton, seconded by Trustee Dawkins to approve item "L" as presented. **Roll Call: AYES: Trustees, Dawkins and Colton. NAYS: Trustees Kataras and Casella. ABSTAIN: Trustee Tienstra. ABSENT: Trustee Robertson. Motion denied.**

Village President Hofeld stated the 2011-2012 Budget will be brought back before the Board at the next meeting when Trustee Robertson is present.

OLD/NEW BUSINESS

HOMEWOOD FARMERS MARKET: Public Relations and Special Events Manager Rachael Jones once again addressed the Board regarding the utilization of an outside firm to manage the operation of the Homewood Farmers Market.

At the March 22, 2011 Board of Trustees meeting a proposal to outsource the management of the Farmers Market was presented. At that time Board members requested additional information.

Mrs. Jones then highlighted the advertising and communications schedule proposed to promote the Market.

Amendments have been added to the agreement with Bensidoun, addressing the cost and responsibility for the set-up and dismantling of the canopy system, along with maintaining the rates of returning vendors for three years.

Several returning vendors stated Bensidoun had addressed their concerns, and they support the outsourcing of the Market to them.

Char Dyer, 18630 Marshfield Avenue, also stated she supports the proposed agreement with Bensidoun.

The Board thanked the vendors for their positive responses and support of this matter.

Following Board discussion, a motion was made by Trustee Colton, seconded by Trustee Dawkins to enter into a three year agreement with Bensidoun USA for the management of the Homewood Farmers Market, at no cost to the Village. **Roll Call: AYES: Trustees Tienstra, Kataras, Dawkins, Casella and Colton. NAYS: None. ABSENT: Trustee Robertson. Motion carried.**

BANKING REQUEST FOR PROPOSAL: Director of Finance Bubenik led in the discussion of the request for proposals received for banking services.

The last RFP for banking services was issued in 2001. Of the nine banks in the Village, five responded to our RFP. This number was narrowed down to three banks interviewed. After the conclusion of the interviews with these three banks, Charter One was the bank of choice.

Trustee Tienstra asked why Charter One was chosen, expressing his concerns of not continuing with Great Lakes Bank. Trustee Kataras, who was also on this committee, stated Charter One Bank was willing to be responsive and invest in our community. They were receptive to the ideas presented to them by the committee.

Following further discussion, a motion was made by Trustee Kataras, seconded by Trustee Colton to enter into an agreement with RBS Citizens N.A., doing business as Charter One for banking services for the Village of Homewood. **Roll Call: AYES: Trustees Kataras, Dawkins, Casella and Colton. NAYS: Trustee Tienstra. ABSENT: Trustee Robertson. Motion carried.**

FAÇADE AND PROPERTY IMPROVEMENT PROGRAM – 2053 RIDGE ROAD: Director of Community Development Wallrich presented a request from Tim Ehlebracht, owner of property located at 2053 Ridge Road, for financial assistance through the Façade and Property Improvement Program to upgrade the fire alarm system, repair the roof and install a new delivery door. The building is currently leased, and there are several code upgrades and exterior improvements required to bring the space into compliance with Village Code. Bids were received as required, with the lowest bid being \$7,324 and the Village's 50/50 match of \$3,662.

Mr. Ehlebracht addressed the Board regarding this matter. The Board thanked Mr. Ehlebracht and his family for the years they served the Village through the Nielsen Bakery.

Following discussion, a motion was made by Trustee Kataras, seconded by Trustee Tienstra to approve an application for the Façade and Property Improvement Program by Mr. Tim Ehlebracht for the property located at 2053 Ridge Road with direction to staff to draft an

incentive agreement with the property owner in an amount not to exceed \$3,662.00. **Roll Call: AYES: Trustees Tienstra, Kataras, Dawkins, Casella and Colton. NAYS: None. ABSENT: Trustee Robertson. Motion carried.**

FAÇADE AND PROPERTY IMPROVEMENT PROGRAM / GO GREEN REWARD PROGRAM – 2053 RIDGE ROAD: Director of Community Development Wallrich presented a request from Doug Brown and Tim Donohoe, of the Twisted Q BBQ & Bakery tenants of the former Nielsen Bakery located at 2053 Ridge Road, for financial assistance through the Façade and Property Improvement Program and the Go Green Reward Program to upgrade the existing exhaust hood and install restaurant grade ceiling tiles, exterior signage and energy efficient lighting. Bids were received as required.

Mr. Brown addressed the Board explaining their business plan.

The Board welcomed them to the Village and wished them much success.

A motion was made by Trustee Colton, seconded by Trustee Tienstra to approve an application for the Façade and Property Improvement Program and the Go Green Reward Program by Mssrs. Brown and Donohoe for the property located at 2053 Ridge Road with direction to staff to draft an incentive agreement with the tenant in an amount not to exceed \$18,345.14. **Roll Call: AYES: Trustees Tienstra, Kataras, Dawkins, Casella, and Colton. NAYS: None. ABSENT: Trustee Robertson. Motion carried.**

MANAGER’S REPORT: Village Manager Franz had nothing further to report.

GENERAL BOARD DISCUSSION:

There were no comments.

EXECUTIVE SESSION: A motion was made by Trustee Colton, seconded by Trustee Kataras, to enter into Executive Session to discuss collective negotiation matters and compensation of a specific employee at 9:14 p.m. **Roll Call: AYES: Trustees Tienstra, Kataras, Dawkins, Casella and Colton. NAYS: None. ABSENT: Trustee Robertson. Motion carried.**

The Board took a short recess at 9:14 p.m. prior to entering into Executive Session and returned to open session at 10:10 p.m.

ADJOURN: A motion to adjourn was made by Trustee Dawkins, seconded by Trustee Tienstra. **Roll Call: AYES: Trustees Tienstra, Kataras, Dawkins, Casella and Colton. NAYS: None. ABSENT: Trustee Robertson. Motion carried.** The meeting adjourned at 10:11 p.m. There was no one in the audience.

Village Clerk