

Copier RFP Q&A

Revised 11/10/2016

1. **Do you have average monthly volumes on each device?** Please see question 2. If we can go with this arrangement, it seems to work well for us.

2. **Is there a defined number of black and white and color images you want included on an annual basis per device for the service agreement?** We currently have a pool of 700,000 Black and White and 72,000 Color copies across all copy machines. This number seems to be very accurate for our needs.

3. **Please define what "secure print" means to you. The term has had several different connotations over time. Please clarify.** To us it means being able to send print jobs to the copier and they are not printed until you are physically at the copy machine, and put in your access code to print your documents. I think the current copiers call it "Locked Print"