

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY, MARCH 13, 2012
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Richard Hofeld called the meeting to order at 7:30 p.m. There were eighteen people in the audience and two members of the press in attendance.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Deputy Village Clerk Sandy Ruhlander recorded the Roll Call. Those present and responding were Trustees Tom Kataras, Barbara Dawkins, Lisa Purcell, Anne Colton, Jay Heiferman, Ray Robertson, and Village President Richard Hofeld.

INTRODUCTION OF STAFF: Village President Hofeld introduced the present staff members: Village Manager Ralph DeWitt, Village Attorney Christopher Cummings, Police Chief Larry Burnson, Fire Chief Bob Grabowski, Director of Finance Dennis Bubenik, Director of Community Development Paula Wallrich, Director of Public Works John Schaefer and Assistance Village Manager Jim Marino.

MINUTES: A motion was made by Trustee Colton, seconded by Trustee Dawkins to approve the minutes of the Board of Trustees Regular Meeting held on Tuesday, February 28, 2012. **Roll Call: AYES: Trustees Kataras, Dawkins, Colton, Heiferman and Robertson. NAYS: None. ABSTENTIONS: Trustee Purcell. Motion carried.**

CLAIMS LIST: Following questions from the Board, which were answered by staff, a motion was made by Trustee Kataras, seconded by Trustee Colton, to approve the Claims List of Tuesday, March 13, 2012, in the amount of \$1,217,221.28. **Roll Call: AYES: Trustees Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.**

PRESENTATIONS:

RESOLUTION R-2115 / DEBBIE JONES / 20 YEARS OF SERVICE / FIRE DEPARTMENT: A motion was made by Trustee Colton, seconded by Trustee Purcell to pass a resolution honoring Debbie Jones for 20 years of service to the Village of Homewood. **Roll Call: AYES: Trustees Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.**

Village President Hofeld requested Fire Chief Grabowski present the resolution to Debbie Jones at a later date.

HEAR FROM THE AUDIENCE: Robert Lucas, 18650 Homewood Avenue, asked the Board about choosing an electric or gas company and what the Village is suggesting to residents.

Village President Hofeld explained the Village's position regarding the electric aggregation referendum question several surrounding communities have placed on the March 20, 2012 Primary Election ballot. He asked the resident stop at the Village Hall for more information on this matter.

OLD/NEW BUSINESS

OMNIBUS VOTE: Deputy Village Clerk Ruhlander read the following for the Board's consideration:

- A. ANNUAL REPORT/VETERANS COMMITTEE: The 2011 Annual Report for the Veterans Committee.
- B. ANNUAL REPORT/APPEARANCE COMMISSION: The 2011 Annual Report for the Appearance Commission.
- C. ANNUAL REPORT/COMMUNITY RELATIONS COMMISSION: The 2011 Annual Report for the Community Relations Commission.
- D. ANNUAL REPORT/ECONOMIC DEVELOPMENT COMMITTEE: The 2011 Annual Report for the Economic Development Committee.
- E. RESOLUTION R-2116 / GEOGRAPHIC INFORMATION SYSTEM (GIS) / INTERGOVERNMENTAL AGREEMENT - SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION (SSMMA): A resolution authorizing participation in the South Suburban GIS Consortium by the Village of Homewood.
- F. ORDINANCE MC-866 / DECREASE NUMBER OF CLASS 8 HOTEL/MOTEL LIQUOR LICENSES: An ordinance amending Section 10-58 of the Municipal Code of the Village of Homewood, Cook County, Illinois, to decrease the number of permitted Class 8 hotels and motels liquor licenses from one to zero.
- G. ORDINANCE MC-867 / INCREASE NUMBER OF CLASS 7 BEER AND WINE ONLY LIQUOR LICENSES: An ordinance amending Section 10-58 of the Municipal Code of the Village of Homewood, Cook County, Illinois, to increase the number of permitted Class 7 beer and wine only liquor licenses from two to three.
- H. ORDINANCE MC-868 / LOCAL SMOKING REGULATION ENFORCEMENT: An ordinance amending Chapter 50, Article V of the Homewood Municipal Code providing for local enforcement of smoking regulations consistent with the Smoke Free Illinois Act.

- I. BID AWARD / 2012 MFT STREET PROGRAM: Award the bid for the 2012 Road Improvement Program to Alpha Construction, the lowest responsible bidder, in an amount not to exceed \$273,890.10.
- J. ORDINANCE M-1863 / SIGN VARIANCE – RAVISLOE COUNTRY CLUB / 18231 PARK AVENUE: An ordinance granting a variation from Section 86-4 (b) of the Homewood Municipal Code to allow a sign placed on a fence for Ravisloe Country Club, 18231 Park Avenue, Homewood, Illinois.

Trustee Kataras requested the operating expenses for the Village's events in 2011.

A motion was made by Trustee Colton, seconded by Trustee Purcell to pass, approve, accept or award the Omnibus Vote items "A" through "J" as presented. **Roll Call: AYES: Trustees Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.**

FAÇADE AND PROPERTY IMPROVEMENT PROGRAM / 1914-1918 RIDGE ROAD: Community Development Director Wallrich presented a request from Tim Brady of Brady Enterprises, Inc., owner of property located at 1914-1918 Ridge Road, for financial assistance through the Façade and Property Improvement Program to re-face three signs on the building.

The tenants in this building are Johnson Home Medical Care and Evan John Salon and Spa. Two of the signs being re-faced will advertise the home medical care business and the other sign will advertise the salon. The proposed signs are in compliance with the sign ordinance.

The Façade and Property Improvement Program provides for a fifty/fifty match of eligible expenses. The lowest qualified bid for this application is \$1,030. Therefore, the Village's contribution for this application will be \$515.

Tim Brady was present to address questions and concerns from the Board.

A motion was made by Trustee Kataras, seconded by Trustee Heiferman to approve an application by Brady Enterprises for participation in the Façade and Property Improvement Program for the property located at 1914-1918 Ridge Road with direction to staff to draft an incentive agreement with the property owner in an amount not to exceed \$515.00. **Roll Call: AYES: Trustee Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.**

FAÇADE AND PROPERTY IMPROVEMENT PROGRAM / 2025 RIDGE ROAD: Community Development Director Wallrich presented a request from Daryl Lights of In the Cut Barbering, Inc., owner of property located at 2025 Ridge Road, for financial assistance through the Façade and Property Improvement Program to renovate the unit.

They plan to renovate the unit by constructing an ADA-compliant restroom, removing the existing sign on the building, power-washing the façade behind the old sign, and installing a new sign advertising their business.

The total lowest qualified bids for work applied for through the Façade and Property Improvement Program is \$5,769. Therefore, the Village's fifty/fifty match of eligible expenses would be \$2,885.

Mr. Lights and his partner Jeanna George were present to answer questions from the Board. Mrs. Lights expanded on their business plans.

A motion was made by Trustee Colton, seconded by Trustee Purcell to approve an application for the Façade and Property Improvement Program by Daryl Lights for the property located at 2025 Ridge Road with direction to staff to draft an incentive agreement with the tenant in an amount not to exceed \$2,885.00. **Roll Call: AYES: Trustee Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.**

The Board welcomed In the Cut Barbering to the Village and wished them much success.

ORDINANCE M-1864 / SPECIAL USE - DAY CARE FACILITY / 3355 183RD STREET:
Director Wallrich presented a request from Michael and Octavia Burnett for a special use permit to allow a day care facility to be located at 3325 183rd Street.

The property has two points of access from 183rd Street, providing for easy maneuverability on site for the type of frequency and volume often experienced with a daycare facility.

On February 22, 2012, the Plan commission recommended approval of a special use permit for a child daycare center at this location conditioned upon registration and licensure by DCFS.

Village ordinance requires DCFS approval, but DCFS will not approve the license until there is zoning approval. Therefore, final approval should be conditioned upon DCFS approval.

Mr. and Mrs. Burnett were present to address questions and concerns from the Board. Mrs. Burnett stated she has been operating a daycare out of her home in Matteson, Illinois since 1997 and a daycare in Richton Park. They will be installing rubber padding in the rear asphalt area for a play area, as well as a fence to enclose the area.

Following discussion, a motion was made by Trustee Colton, seconded by Trustee Purcell to pass an ordinance granting a special use permit to allow Michael and Octavia Burnett to operate a child day care center at 3325 183rd Street, Homewood, Cook County, Illinois conditioned upon registration and licensure by DCFS. **Roll Call: AYES: Trustee Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.**

ORDINANCE M-1865 / LOCAL DEBT RECOVERY PROGRAM / INTERGOVERNMENTAL AGREEMENT: Village Manager DeWitt led in the discussion of participation in the Illinois Comptroller's Local Debt Recovery Program to collect outstanding debt owed the Village.

The Local Debt Recovery Program is a recently enacted law that allows the Illinois Comptroller's Office to enter into an intergovernmental agreement with local governments,

school districts and public universities to collect debt such as parking tickets, fines, fees and other types of outstanding obligations.

The program requires that prior to the comptroller issuing a state tax refund, vendor, retirement or payroll check, the amount owed to the local government plus an administrative fee will be deducted and deposited in the Comptroller Debt Recovery Trust Fund.

A motion was made by Trustee Colton, seconded by Trustee Robertson to pass an ordinance authorizing execution of an Intergovernmental Agreement between the Illinois Office of the Comptroller and the Village of Homewood regarding access to the Comptroller's Local Debt Recovery Program. **Roll Call: AYES: Trustee Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.**

HOMEWOOD DAYS: Village Manager DeWitt stated at the last Board meeting the Homewood Area Chamber of Commerce made a presentation on their recommendation to restructure Homewood Days this year. The changes in their proposal were results of problems that had occurred over a number of years. After reviewing this proposal, Village staff recommended the 2012 Homewood Days be put on hold.

The Homewood Area Chamber of Commerce had requested to appear before the Board again. The Board had not been given their new proposal prior to this Board meeting.

Debbie Lucia, President-Elect of the Homewood Area Chamber of Commerce, addressed the Board regarding the 2012 Homewood Days. After the Village of Homewood Board meeting on February 28, 2012 the Chamber decided to cancel the 2012 Homewood Days. Due to the cancelation of Homewood Days and the monetary shortfall this will cause the Chamber, they requested a commitment from the Village of \$30,000. They are planning to hold a one day community event some time this summer with the Homewood location to be determined.

Trustee Kataras stated he was glad the Chamber took the recommendation of the Village to postpone Homewood Days this year.

Trustee Dawkins asked if the Chamber had requested \$30,000 from Flossmoor or Glenwood. Ms. Lucia answered they had not.

Trustee Dawkins stated she didn't understand why the Chamber felt the Village of Homewood should subsidize their event. If they had presented a realistic proposal regarding issues immediately after last year's Homewood Days, Village staff and Chamber staff could have addressed those concerns for this year's event. She was not in favor of giving the Chamber the money they were requesting.

Trustee Purcell agreed with Trustee Dawkins' statement regarding the \$30,000 request. Given the time and community input, a proposal should have been presented to the Board earlier.

Trustee Colton stated she is delighted with the decision to take a year off. She is not opposed to Homewood Days, but this event needs to be re-tooled. She volunteered to help on the

Chamber's 2013 Homewood Days Committee. She was not in favor of giving the Chamber the money they requested.

Trustee Heiferman wanted to remind residents that the Village of Homewood is separate from the Homewood Area Chamber of Commerce and that the Homewood Area Chamber of Commerce is made up of three communities: Homewood, Flossmoor and Glenwood. Having a representative from the Village attend their planning meetings was a good idea but he was not in favor of giving the Chamber \$30,000.

Trustee Robertson stated he would like to see Homewood Days continue but the Board was not notified prior to this meeting of the decisions the Chamber had made to cancel Homewood Days nor the monetary commitment the Chamber was requesting. He further stated the Village is not financially able to give the Chamber the money they requested, but could support them in other ways.

Village President Hofeld stated that while he empathized with the Chamber, there has been a lack of communication between the Board and Chamber. He would support a one-day community event in Homewood and suggested they do the same in Flossmoor and Glenwood. He also would be opposed to any type of cash donation.

Trustee Kataras stated the Village has a responsibility to the Chamber. Meetings were held that Village staff attended. He agreed that there are communication issues and he applauded the Chamber for postponing Homewood Days. He also stated that because of mistakes and miscommunication, he felt the Village should negotiate funds to help the Chamber but that \$30,000 was too much.

Village Manager DeWitt added recommendations were made by the Village but it was up to the Chamber to implement them.

Following more discussion, Village President Hofeld stated the majority of the Board would not commit to a monetary donation from the Village. The Village would support a one day event. He also encouraged the Chamber to work with Village staff on the planning of 2013 Homewood Days.

2012/2013 FISCAL YEAR BUDGET: Finance Director Bubenik continued the discussion on the Draft 2012-2013 Fiscal Year Budget with the Capital Improvement Projects (CIP), which includes large equipment, streets and infrastructure.

As operating budgets get tighter and tighter, local governments must re-direct revenues previously used for capital projects into their day-to-day funds.

This past year the Village decided to fund the large HVAC project for the safety building by deferring other projects in CIP.

Finance Director Bubenik then highlighted the various CIP categories in the CIP and the plan to issue a limited general obligation bond.

There was discussion regarding the sound system in the Board Room and upgrades to the website to support videos.

The Board thanked Director Bubenik for his presentation.

MANAGER'S REPORT: Village Manager DeWitt had nothing further to report.

GENERAL BOARD DISCUSSION: There was none.

EXECUTIVE SESSION: A motion was made by Trustee Colton, seconded by Trustee Purcell, to enter into Executive Session to discuss probable litigation and collective negotiation matters at p.m. ***Roll Call: AYES: Trustees Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.***

The Board took a short recess at 8:28 p.m. prior to entering into Executive Session and returned to open session at 8:50 p.m.

ADJOURN: A motion to adjourn was made by Trustee Kataras, seconded by Trustee Purcell. ***Roll Call: AYES: Trustees Kataras, Dawkins, Purcell, Colton, Heiferman and Robertson. NAYS: None. Motion carried.*** The meeting adjourned at 8:51 p.m. There was no one in the audience.

Village Clerk