

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY – NOVEMBER 12, 2013
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Richard Hofeld called the Regular Meeting to order at 7:30 p.m. Thirty-two people from the public were present. Two members of the press attended.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Village Clerk Karen Washington recorded the roll call. Those present were Village President Richard Hofeld, Trustee Lisa Purcell, Trustee Jay Heiferman, and Trustee Ray Robertson. Trustee Tom Kataras, Trustee Barbara Dawkins, and Trustee Anne Colton were absent.

INTRODUCTION OF STAFF: Village President Hofeld introduced the present staff members: Village Attorney Christopher Cummings, Village Manager Jim Marino, Director of Finance Dennis Bubenik, Director of Community Development Paula Wallrich, Director of Public Works John Schaefer, Fire Chief Robert Grabowski, Assistant Village Manager Michael Marzal, and Senior Accountant Amy Zukowski.

MINUTES: An amendment to the minutes from October 22, 2013 was noted wherein the minutes should reflect that the Executive Session was held to discuss potential litigation and the semi-annual review of Closed Session minutes. A motion was made by Trustee Purcell and seconded by Trustee Robertson to approve the minutes of the Regular Meeting of the Board of Trustees held on Tuesday, October 22, 2013 as corrected.

Roll Call: AYES –Trustee Purcell, Trustee Heiferman, Trustee Robertson, and President Hofeld. NAYS – None. ABSENT – Trustee Kataras, Trustee Dawkins, and Trustee Colton. The motion carried.

CLAIMS LIST: A motion was made by Trustee Robertson and seconded by Trustee Purcell to approve the Claims List of Tuesday, November 12, 2013 in the amount of \$1,216,843.65. There were no questions.

Roll Call: AYES –Trustee Purcell, Trustee Heiferman, Trustee Robertson, and President Hofeld. NAYS – None. ABSENT – Trustee Kataras, Trustee Dawkins, and Trustee Colton. The motion carried.

APPOINTMENT: A motion was made by Trustee Purcell and seconded by Trustee Heiferman to approve the appointment of Danita Anderson to the Ethics Commission for a term ending 4/30/2015.

Roll Call: AYES –Trustee Purcell, Trustee Heiferman, Trustee Robertson, and President Hofeld. NAYS – None. ABSENT – Trustee Kataras, Trustee Dawkins, and Trustee Colton. The motion carried.

PRESENTATIONS:

- A. The Society of Municipal Arborists presented the Village Tree Committee with the Urban Forestry Accreditation Award.
- B. The International Society of Arboriculture presented the Village Tree Committee with the Gold Leaf Award for the “Green Thumb Saturday” program.
- C. Life Source, Incorporated acknowledged the Fire Department for their sponsorship of local blood drives.
- D. The Fire Department presented Certificates of Honor to department members for their roles in resuscitation of cardiac patients.

HEAR FROM THE AUDIENCE: No one came forward.

OMNIBUS VOTE: Village Clerk Washington read the following items “A” through “H”, excluding item “G”, for the Board’s consideration:

- A. **CONTRACT RENEWAL / WINTER TREE TRIMMING:** Renew the contract for the Winter Tree Trimming with Winkler’s Tree & Landscaping at a cost of \$44.73 per tree, in an amount not to exceed \$48,500.00.
- B. **RESOLUTION R-2160 / APPROVAL OF EXECUTIVE SESSION MINUTES AND AUTHORIZING DESTRUCTION OF CERTAIN AUDIO RECORDINGS:** A resolution approving Executive Session minutes from January through June 2013 and authorizing the destruction of Executive Session audio recordings from September 27, 2011 through May 8, 2012.
- C. **RESOLUTION R-2161 / RELEASE OF EXECUTIVE SESSION MINUTES:** A resolution determining which minutes or portions thereof from Executive Sessions no longer require confidential treatment.
- D. **ORDINANCE MC-898 / CHAPTER 10 – CLASS 14 LIQUOR LICENSE:** An ordinance amending Chapter 10 of the Homewood Municipal Code to revise the requirements of a Class 14 Liquor License.
- E. **ORDINANCE MC-899 / CHAPTER 14 – VIDEO GAMING FEE:** An ordinance amending Chapter 14 of the Homewood Municipal Code imposing an annual license fee for video gaming terminals.

- F. ORDINANCE M-1906 / FINAL WASHINGTON PARK TIF SURPLUS DISTRIBUTION: An ordinance declaring surplus funds in the Washington Park Tax Increment Financing District and providing for the distribution of those funds.
- G. BUDGET AMENDMENT / HOLIDAY LIGHTS: A budget amendment to increase the Holiday Lights event line item from \$10,000 to \$30,000.
- H. MEETING CANCELLATION / DECEMBER 24, 2013: The cancellation of the regular Board meeting scheduled for December 24, 2013.

There were no questions or comments. Due to item “G” needing approval by four trustees and there being only three trustees present, item G was removed from the omnibus vote. A motion was made by Trustee Robertson and seconded by Trustee Purcell to pass, approve, accept, or award Omnibus Vote items “A” through “H” excluding item “G”.

Roll Call: AYES –Trustee Purcell, Trustee Heiferman, Trustee Robertson, and President Hofeld. NAYS – None. ABSENT – Trustee Kataras, Trustee Dawkins, and Trustee Colton. The motion carried.

OLD/NEW BUSINESS:

FISCAL YEAR END 4/30/2013 AUDIT PRESENTATION/ACCEPTANCE:

Dennis Bubenik provided the Board of Trustees with the Comprehensive Annual Financial Report (CAFR), often referred to as the audit. Ms. Chris Mower, with Crowe Horwath LLC, presented the information. After the presentation, Board members complimented Dennis on his report.

A motion was made by Trustee Purcell and seconded by Trustee Robertson to accept the April 30, 2013 Comprehensive Financial Report.

Roll Call: AYES –Trustee Purcell, Trustee Heiferman, Trustee Robertson, and President Hofeld. NAYS – None. ABSENT – Trustee Kataras, Trustee Dawkins, and Trustee Colton. The motion carried.

2013 REAL ESTATE TAX LEVY:

Dennis Bubenik provided information, through a PowerPoint presentation, regarding the 2013 Real Estate Tax Levy. After his presentation, Trustee Robertson asked Dennis to explain the administrative fees located on page 25. Greg Knoll, President of the Fire and Police Pension Boards, stated that the pension boards request that the Village fund the pensions at a higher level, and he challenged some of the conclusions regarding how the Village funds pensions. A discussion followed. Trustee Robertson indicated that due to the recession, the Village’s finances prevent it from funding pensions at the amount Mr. Knoll is requesting. The amount we are funding the pensions at is recommended by our actuary; therefore Mr. Bubenik’s conclusions were the only viable option for the Village.

FACADE AND PROPERTY IMPROVEMENT PROGRAM / FAMILY LIQUORS / 18707 DIXIE HIGHWAY:

Paula Wallrich provided information regarding a request from Anthony Girolami, property and business owner of Family Liquors located on 18707 Dixie Highway, for financial assistance through the Façade and Property Improvement Program for the following improvements: replacement of cooler doors, new store lighting, replacement of existing outdoor box sign and repavement of rear parking lot and alley. The owner reiterated the specifics of his request and mentioned that the lighting would be energy efficient. After Ms. Wallrich and Mr. Girolami spoke, members of the Board of Trustees indicated that they would support the request.

A motion was made by Trustee Purcell and seconded by Trustee Heiferman to authorize the Village President to enter into an agreement with Anthony Girolami, owner of Family Liquors located at 18707 Dixie Highway, under the Façade and Property Improvement Program in an amount not to exceed \$9,819.57.

Roll Call: AYES –Trustee Purcell, Trustee Heiferman, Trustee Robertson, and President Hofeld. NAYS – None. ABSENT – Trustee Kataras, Trustee Dawkins, and Trustee Colton. The motion carried.

NON-TIF DISTRICT INCENTIVE PROGRAM:

Director Wallrich presented information regarding the creation of a new funding program that would mirror the existing incentive programs for those properties located in the B-1 Overlay District that are not located in a TIF District.

After Director Wallrich presented, Trustee Purcell indicated that she liked the strict guidelines. Trustee Heiferman asked Director Wallrich to define B-1 Overlay District. He also suggested that the guidelines include criteria requiring the owner to provide proper care to the property. Trustee Robertson requested a copy of the TIF maps to assist trustees when considering future incentive requests.

A motion was made by Trustee Purcell and seconded by Trustee Robertson to direct staff to create a non-TIF District incentive program for final Board approval.

Roll Call: AYES –Trustee Purcell, Trustee Heiferman, Trustee Robertson, and President Hofeld. NAYS – None. ABSENT – Trustee Kataras, Trustee Dawkins, and Trustee Colton. The motion carried.

MANAGER’S REPORT: A verbal report was not given at the meeting.

GENERAL BOARD DISCUSSION: Trustee Heiferman told everyone that the Non-TIF District Incentive Program is a great ending to the Washington TIF.

ADJOURN: A motion was made by Trustee Purcell and seconded by Trustee Robertson to adjourn the Regular Meeting at 8:50 p.m.

Roll Call: AYES –Trustee Purcell, Trustee Heiferman, Trustee Robertson, and President Hofeld. NAYS – None. ABSENT – Trustee Kataras, Trustee Dawkins, and Trustee Colton. The motion carried.

Respectfully submitted,

Karen Washington
Village Clerk