

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY--FEBRUARY 24, 2015
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Hofeld called the regular meeting to order at 7:30 p.m. Approximately 12 people from the public were present. One press representative was in the audience.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas recorded the roll call. Those present were Village President Richard Hofeld, Trustee Barbara Dawkins, Trustee Lisa Purcell, Trustee Karen Washington, Trustee Anne Colton and Trustee Ray Robertson. Trustee Jay Heiferman was absent.

INTRODUCTION OF STAFF: Village President Hofeld introduced staff members in attendance: Village Attorney Christopher Cummings, Village Manager Jim Marino, Director of Finance Dennis Bubenik, Director of Public Works John Schaefer, Assistant Village Manager Michael Marzal and Fire Chief Bob Grabowski.

MINUTES: There were no comments or corrections to the minutes of February 10, 2015. A motion was made by Trustee Purcell and seconded by Trustee Colton to approve the minutes of February 10, 2015.

Roll Call: AYES – Trustees Dawkins, Purcell, Washington, Colton, and Robertson. NAYS – None. ABSENT-Trustee Heiferman. Motion carried.

CLAIMS LIST: The Claims List of \$563,563.88 was reviewed. President Hofeld said approximately 70 percent of the expenses were attributed to payments of \$134,726.65 and \$144,575.49 for water to the City of Harvey; \$41,978.40 for new water meters; three payments of \$26,058.11, \$27,284.56 and \$20,876.35 to Morton Salt for road salt for the Department of Public Works. There were no questions from the Trustees.

A motion was made by Trustee Colton and seconded by Trustee Purcell for the Board to approve the February 24, 2015 Claims List in the amount of \$563,563.88.

Roll Call: AYES – Trustees Dawkins, Purcell, Washington, Colton and Robertson. NAYS – None. ABSENT- Trustee Heiferman. Motion carried.

OATH OF OFFICE – UTILITY TECHNICIAN: Clerk Thomas administered the oath of office to Craig Jabaay who was promoted to the position of Utility Technician. Public Works Director John Schaefer said Mr. Jabaay has been on staff for four years and has a Class C Water License.

HEAR FROM THE AUDIENCE: President Hofeld invited members of the audience to address any issues not on the agenda. No comments were offered.

OMNIBUS VOTE: Village Clerk Thomas read the following items:

- A. ORDINANCE M-1955 / SALE OF SURPLUS PROPERTY: Pass an ordinance providing for the sale of certain personal property owned by the Village of Homewood, Cook County, Illinois.
- B. ORDINANCE MC- 917 / AMUSEMENT TAX RATE - SECTION 102-91 (a): Pass an ordinance amending Section 102-91 (a) of the Municipal Code of the Village of Homewood, Cook County, Illinois, to increase the amusement tax rate from two percent to five percent.
- C. ORDINANCE MC-918 / LIQUOR LICENSE REVOCATION TIMEFRAME - SECTION 10-8: Pass an ordinance amending Section 10-8 of the Municipal Code of the Village of Homewood, Cook County, Illinois, regarding liquor license revocation.
- D. ANNUAL REPORT / PLAN COMMISSION: Accept the Annual Report for the Plan Commission.
- E. ANNUAL REPORT / ZONE BOARD OF APPEALS: Accept the Annual Report for the Zone Board of Appeals.
- F. ANNUAL REPORT / VETERANS COMMITTEE: Accept the Annual Report for the Veterans Committee.
- G. BID AWARD / CARGO VAN LT: Award the bid for one current year and model Cargo Van LT to Homewood Chevrolet, the lowest responsible bidder, in an amount not to exceed \$21,139.16.
- H. BUDGET AMENDMENT / FIRE DEPARTMENT SHIFT PAGERS: Approve a budget amendment transferring \$5,000 from CIP FD Radios account to FD Communications account for the purchase of eight duty pagers.
- I. ORDINANCE M-1956 / INX INTERNATIONAL INK REDEVELOPMENT AGREEMENT EXTENSION: Pass an ordinance approving the First Amendment to the Redevelopment Agreement between the Village of Homewood and INX International Ink Company.

A motion was made by Trustee Colton and seconded by Trustee Robertson to approve the Omnibus Report as presented.

Roll Call: AYES – Trustees Dawkins, Purcell, Washington, Colton, and Robertson. NAYS – None. ABSENT—Trustee Heiferman. Motion carried.

OLD/NEW BUSINESS

REQUEST FOR DOWNTOWN BUSINESS INCENTIVES FOR PAINTERTAINING:

Business owner Iesha Bass-Simmons came before the Board requesting financial assistance through the Downtown Business Incentives Program to help bring the rental property at 2049 Ridge Road up to code with handicapped-accessible bathrooms. Paintertaining was already approved for a business license. It will host parties for groups of all ages that will allow for painting and socializing. Ms. Bass-Simmons said she is hoping to conduct a soft opening for the business March 14, with a grand opening to follow once the improvements are finished. Village Manager Marino said staff recommends the business receive a \$6,000 incentive through the Façade & Property Improvement Program.

Board members said they were excited to have this business come to Homewood. There were no questions on the incentives request.

A motion was made by Trustee Dawkins and seconded by Trustee Purcell to authorize the Village President to enter into an agreement with Iesha Bass-Simmons, on behalf of Paintertaining to be located at 2049 Ridge Road, for Downtown Business Incentive Program funding under the Façade & Property Improvement Program in an amount not to exceed \$6,000.

Roll Call: AYES – Trustees Dawkins, Purcell, Washington, Colton and Robertson. NAYS – None. ABSENT—Trustee Heiferman. Motion carried.

ORDINANCE M-1957 / SPECIAL USE – FOOT MASSAGE SPA / 18120 DIXIE

HIGHWAY: Manager Marino brought before the board a request for a special use permit from A2Z Nail Spa, Ltd. allowing the business to expand into the vacant space at 18120 Dixie Highway, which is next door to its current location. A2Z Nail Spa proposes to use the space to offer foot massage treatments. By doubling its space, the business would install four massage chairs. The business at 18118 Dixie Highway has been in downtown Homewood for 12 years.

The Village Board, in 2012, used zoning restrictions to limit what was seen as a proliferation of salons and health maintenance businesses, but Trustees were willing to approve this special use because A2Z is a successful, established business in Homewood. That success, Trustees noted, was allowing it to expand the business.

Village President Hofeld asked that the business owner consider updating the signage on the building.

A motion was made by Trustee Colton and seconded by Trustee Purcell to pass an ordinance granting a special use permit to A2Z Nail Spa, Ltd. to allow a salon/spa at 18120 Dixie Highway, Homewood, Cook County, Illinois.

Roll Call: AYES – Trustees Dawkins, Purcell, Washington, Colton, and Robertson. NAYS – None. ABSENT—Trustee Heiferman. Motion carried.

ORDINANCE MC-919 / CHAPTER 2 - ADMINISTRATION: Manager Marino brought before the Trustees a plan to reorganize several departments within the Village administrative structure. He said since the Community Development Director position has been vacant and duties have been shifted to continue offering Village services, he has recognized that a new structure could better accommodate Village needs.

The Fire Department, which took over responsibilities for the Building Department, will continue with those duties. The Building Department budget will be transferred to a separate program in the Fire Department's budget.

Planning, Zoning and Economic Development Programs will be combined into one program and transferred to the Manager's Office budget.

The position formerly designated as Community Development Director managing the Community Development Department will be retitled to Economic and Community Development Director with a focus on developing and maintaining businesses in Homewood. The Economic and Community Development Director will report to the Village Manager.

Manager Marino also suggests that the Municipal Code be updated for the Finance Department to bring it up-to-date with the functions of the department as collector and treasurer pertaining to licensing, risk management, general government functions, including water billing, and financial management related to purchasing and expenditures, accounts payable, accounts receivable and payroll processing.

Manager Marino said he did not anticipate staff reductions because of this reorganization.

A motion was made by Trustee Colton and seconded by Trustee Purcell to pass an ordinance amending Chapter 2 of the Homewood Municipal Code updating and reorganizing management and staff responsibilities.

Roll Call: AYES – Trustees Dawkins, Purcell, Washington, Colton, and Robertson. NAYS – None. ABSENT—Trustee Heiferman. Motion carried.

MANAGER'S REPORT: Manager Marino said the staff from the second floor of Village Hall will be relocating to the former Ryan Funeral Home building in mid-March as work begins on the redesign of the office space. He said residents will be given information on the relocation as moving dates/times are finalized.

GENERAL BOARD DISCUSSION: Trustee Dawkins thanked staff for the great job they did in organizing and hosting the annual Chocolate Fest. Her comments were seconded by Trustees Purcell and Washington.

Trustee Robertson asked if the Village could intervene in a parking dispute between two businesses in downtown Homewood. Grape & Grain customers inadvertently parked behind the building, 18031 Dixie Highway, only to have their cars towed. The property belongs to Eldridge & Eldridge Dentistry, 1944 Ridge Road. Trustee Robertson believes the management at Eldridge should be good neighbors and reminded Trustees the Village gave the dental firm Tax Increment Financing money to convert the former Tom's Restaurant space. He said parking in downtown Homewood is at a premium and businesses need to work together. Village President Hofeld said he, Manager Marino and Trustee Purcell had met with the Eldridge management and had a follow-up meeting set with the owners of Grape & Grain and the dental business.

A motion was made by Trustee Colton and seconded by Trustee Purcell to adjourn the meeting at 8:05 p.m.

Roll Call: AYES – Trustees Dawkins, Purcell, Washington, Colton, and Robertson. NAYS – None. ABSENT—Trustee Heiferman. Motion carried.

Respectfully submitted,

/s/ Marilyn Thomas
Marilyn Thomas
Village Clerk