

VILLAGE OF HOMEWOOD  
BOARD OF TRUSTEES MEETING  
TUESDAY—SEPTEMBER 11, 2018  
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Hofeld called the regular meeting to order at 7:30 p.m. There were four members of the public present and one press representative.

PLEDGE OF ALLEGIANCE: Village President Hofeld led trustees in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas called the roll. Those present were Village President Richard Hofeld, Trustee Barbara Dawkins, Trustee Lisa Purcell, Trustee Karen Washington, Trustee Lauren Roman, Trustee Jay Heiferman and Trustee Larry Burnson.

INTRODUCTION OF STAFF: Village President Hofeld introduced staff members in attendance: Village Manager Jim Marino, Village Attorney Christopher Cummings, Director of Finance Dennis Bubenik and Assistant Village Manager Napoleon Haney.

MINUTES: The minutes of the regular meeting of August 28, 2018, were presented. There were no comments or corrections.

A motion was made by Trustee Purcell and seconded by Trustee Burnson to approve the minutes as presented.

***Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.***

CLAIMS LIST: The Claims List of \$1,044,074.27 was reviewed. There were no questions from the Trustees.

A motion was made by Trustee Burnson and seconded by Trustee Purcell to approve the Claims List as presented.

***Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.***

President Hofeld said three items totaled nearly two-thirds of the Claims List: \$338,766.44 to the City of Harvey for Lake Michigan water; \$200,930.46 for employee health insurance for September; \$115,895.40 to Strada Construction for curb replacement.

HEAR FROM THE AUDIENCE: President Hofeld invited anyone in the audience to address the board on any subject not on the agenda. No comments were offered.

OMNIBUS AGENDA: Clerk Thomas presented the Omnibus Agenda:

- A. ORDINANCE M-2084/ SPECIAL USE PERMIT – BANK OF AMERICA / 17941 HALSTED STREET: Pass an ordinance granting a special use permit to allow Bank of America to operate a remote automated teller machine (ATM) at 17941 Halsted Street.
- B. PURCHASE AND INSTALLATION OF SECURITY CAMERAS:
  - i. BUDGET AMENDMENT: Approve a budget amendment of \$3,515 to increase CIP line item 13-333-755-8377 for the purchase and installation of two (2) security cameras.
  - ii. BID WAIVER/AWARD CONTRACT: Consider a motion to waive competitive bidding for the purpose of equipment standardization and award a contract to Sound Incorporated of Naperville, IL for the purchase and installation of two (2) security cameras on the west water tank, in an amount not to exceed \$23,515.

A motion was made by Trustee Purcell and seconded by Trustee Heiferman to accept the Omnibus Agenda as presented.

***Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.***

FISCAL YEAR-END AUDIT PRESENTATION: Finance Director Bubenik introduced Don Shaw of Lauterbach & Amen LLP. The firm conducted an independent audit of village finances for the fiscal year 2017-18 ending April 30, 2018. He said Homewood is receiving a “clean audit” which is the highest standard.

Shaw pointed out various fund balances. Homewood showed revenues of \$20,910,932. Expenses totaled \$25,094,272. It had a deficit of \$4,183,340 prior to transferring \$1,120,029 from reserves. Village revenues increased by \$84,829. He said the general fund shows a deficit of about \$52,000.

In a breakdown of the General Fund, the IMRF account is showing a deficit of \$137,475 in this audit period, but the overall fund balance is \$368,043. The police and fire pensions had increases in revenue.

Bubenik reported Homewood had down years in terms of new revenue the last 10 years due to the national recession, but the Village has managed to maintain fund balances. Over the 10-year period sales taxes were lowest in 2009. when the village collected \$3.60 million. In 2017, the Village collected \$4.81 million.

A motion was made by Trustee Purcell and seconded by Trustee Burnson to accept the audit report.

***Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.***

MANAGER'S REPORT: None.

GENERAL BOARD DISCUSSION: Trustee Roman announced paper shredding will be available in the Village parking lot on September 15, and electronic take-back will be September 22.

President Hofeld added that anyone with old medicines and prescription drugs can drop them off at the Police Department for disposal.

A motion was made by Trustee Washington and seconded by Trustee Purcell to move to Executive Session to discuss the sale, purchase or lease of real property and pending litigation.

***Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.***

The Trustees moved to Executive Session at 7:50 p.m.

Trustees returned from Executive Session at 8:40 p.m.

A motion was made by Trustee Burnson and seconded by Trustee Washington to adjourn the regular meeting of the Board of Trustees.

The meeting adjourned at 8:40 p.m. on voice vote.

Respectfully submitted,

Marilyn Thomas  
Village Clerk