

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY—NOVEMBER 13, 2018
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Hofeld called the regular meeting to order at 7:30 p.m. There were 20 members of the public present and two press representatives.

PLEDGE OF ALLEGIANCE: Village President Hofeld led trustees in the Pledge of Allegiance.

ROLL CALL: Deputy Clerk Jessica Salvador called the roll. Those present were Village President Richard Hofeld, Trustee Barbara Dawkins, Trustee Lisa Purcell, Trustee Karen Washington, Trustee Lauren Roman, Trustee Jay Heiferman and Trustee Larry Burnson.

INTRODUCTION OF STAFF: Village President Hofeld introduced staff members in attendance: Village Manager Jim Marino, Village Attorney Christopher Cummings, Director of Finance Dennis Bubenik and Assistant Village Manager Napoleon Haney.

MINUTES: The minutes of the regular meeting of October 23, 2018, were presented. There were no comments or corrections.

A motion was made by Trustee Purcell and seconded by Trustee Burnson to approve the minutes as presented.

Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.

CLAIMS LIST: The Claims List of \$1,044,534.01 was reviewed. There were no questions from the Trustees.

A motion was made by Trustee Purcell and seconded by Trustee Burnson to approve the Claims List as presented.

Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.

President Hofeld reported on the larger bills the village paid: \$297,084.46 to Harvey for Lake Michigan water; two police vehicles from Currie Motors, \$89,265; work at the Homewood Science Center, \$67,472.10; replacing a utilities shed at Public Works, \$73,836.90; November employee health insurance, \$208,440.60; Thorn Creek Basin Sanitary District, \$73,675.74.

APPOINTMENTS: President Hofeld asked the board to approve the appointment of Holly Campbell to the Senior Committee. She will serve through November 8, 2021. He also asked the board to approve the reappointments of Carol Burry, Karl Persons and Deborah Baldauf to the Tree Committee. Their terms will extend through November 8, 2021.

A motion was made by Trustee Washington and seconded by Trustee Purcell to approve the appointments as presented.

Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.

PRESENTATIONS: President Hofeld said in honor of the work done by school board members in Districts 153, 161 and 233 he was issuing a proclamation celebrating School Board Members Day on November 15.

Assistant Village Manager Haney introduced the board to Allyson Lesinski who was hired to fill the vacant Utility Billing Clerk position. She has a degree in criminal justice from Columbia College in Columbia, Missouri.

Deputy Clerk Salvador administered the oath of office.

HEAR FROM AUDIENCE: President Hofeld invited the public to address the board on any subject not on the agenda.

Michael Gaughan, assistant scoutmaster for Troop 364, introduced troop members working on civic duty badges. They were attending the meeting to observe local officials to better understand state and local government. President Hofeld said after the meeting he would address any questions they had.

OMNIBUS AGENDA: President Hofeld said Item J is being removed from the agenda and considered as new business.

Deputy Clerk Salvador presented the agenda:

1. **OMNIBUS VOTE:** Consider a motion to pass, approve, authorize, accept, or award the following items “A” through “J”:
 - A. **ORDINANCE M-2087 / SALE OF SURPLUS EQUIPMENT:** Pass an ordinance providing for the sale of certain personal property owned by the Village of Homewood, Cook County, Illinois.
 - B. **ORDINANCE M-2088/ SOLICITATION OF ALTERNATIVE BIDS-NORTHEAST CORNER OF CHESTNUT ROAD AND HARWOOD AVENUE:** Pass an ordinance directing the solicitation of alternative bids and proposals for development of property on the Northeast corner of

Chestnut Road and Harwood Avenue in the Downtown TOD Redevelopment Project area.

- C. ORDINANCE MC-1000/ GOVERNING OF MOBILE HOME PARKS: Pass an ordinance amending Chapter 66 of the Homewood Municipal Code by adopting the Illinois Mobile Home Park Act (210 ILCS 115\1 Et. Seq.) and providing for regulation of mobile homes.
- D. ORDINANCE MC-1001/ CLASS 2 LIQUOR LICENSE/BUTCH'S FAMILY LIQUORS d/b/a FAMILY LIQUORS-18707 DIXIE HIGHWAY: Pass an ordinance amending Section 10-58 of the Homewood Municipal Code to restore the number of Class 2 liquor licenses to ten contingent upon the sale of the business to Ronakkumar Patel/Shivam Liquors Inc. and surrender of the current liquor license.
- E. GLENWOOD ACADEMY/50/50 QUEEN OF HEARTS RAFFLE:
 - i. ORDINANCE MC-1002: Pass an ordinance amending Chapter 14 of the Homewood Municipal Code regulating the conduct of raffles within the Village.
 - ii. RAFFLE LICENSE/ GLENWOOD ACADEMY/ 50/50 QUEEN OF HEARTS: Authorize the issuance of a raffle license to the Glenwood Academy for a single raffle to be held weekly beginning November 7, 2018 and ending on November 6, 2019 and extend the ticket sale timeframe from the 90-day maximum to 1-year maximum, and waive the maximum prize value of \$5,000 and allow an increase up to \$2,000,000.
- F. FORECLOSED AND VACANT PROPERTY REGISTRY:
 - i. ORDINANCE MC-1003: Pass an ordinance amending Chapter 22 of the Homewood Municipal Code by creating Article XI entitled "Registration of Defaulted Mortgage and Vacant Property."
 - ii. AGREEMENT/PROPERTY REGISTRATION CHAMPIONS, LLC d/b/a PROCHAMPS: Authorize the Village President to enter into an agreement with Property Registration Champions, LLC d/b/a PROCHAMPS to administer the foreclosed and vacant property registration program.
- G. FIRE DEPARTMENT STATION REPLACEMENT EXHAUST SYSTEM:
 - i. BUDGET AMENDMENT: Consider a motion to approve a budget amendment increasing the Pymo Vent System line item (36-3-831-55-5611) by \$54,828.
 - ii. BID REJECTION/ FIRE DEPARTMENT EXHAUST SYSTEM: Reject the lowest bid of \$51,563 from Clean Air Concepts due to their NFPA non-compliant exhaust system and award the bid to the next lowest bidder Hastings Air Energy Control Inc. for a total

amount of \$54,828, to replace the existing fire station exhaust system.

H. CITY OF HARVEY WATER RATE STUDY:

- i. BUDGET AMENDMENT: Approve a budget amendment increasing the Contracting/Consulting System line item (12-3-332-53-1100) in the Water Distribution Program by \$39,500.
- ii. AGREEMENT/ BAXTER & WOODMAN CONSULTING ENGINEERS- WATER RATE STUDY: Authorize the Village President to enter into an agreement with Baxter & Woodman consulting engineers in an amount not to exceed \$39,500 to conduct a water rate study of the City of Harvey water system.

I. WATER DELIVERY FEASIBILITY STUDY:

- i. BUDGET AMENDMENT: Consider a motion to approve a budget amendment increasing the Alternate Water Supply line item (13-3-337-55-8384) in the Capital Improvement Program by \$26,000.
- ii. AGREEMENT/ BAXTER & WOODMAN CONSULTING ENGINEERS- WATER DELIVERY FEASIBILITY STUDY: Authorize the Village President to enter into an agreement with Baxter & Woodman consulting engineers in an amount not to exceed \$26,000 to conduct a water delivery feasibility study.

J. 2018 REAL ESTATE TAX LEVY: Discuss the yearly real estate tax levy. Information attached.

A motion was made by Trustee Purcell and seconded by Trustee Burnson to approve the Omnibus Agenda Items A through I as presented.

Item D is contingent upon the sale of the business Family Liquors.

Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.

NEW/OLD BUSINESS: Finance Director Bubenik gave a review of the proposed 2018 real estate tax levy being submitted to the Cook County Assessor's Office. It shows an increase of 3.59 percent based on the Consumer Price Index of 2.1 percent and the expected 2.66 percent of new construction. It holds to the state's mandated tax cap. The village submits a levy of \$6,448,178 to Cook County where the final number will be determined.

Bubenik said of all property taxes paid, only 10 percent goes to the village. The majority of taxes – an estimated 2/3 – goes to fund local schools.

Using a pie chart, Bubenik was able to show how the village would spend \$600 in taxes. Police, Fire and Public Works receive the majority of the budget.

That estimated \$600 is divided:

\$192 Police Department

\$126 Public Works

\$ 90 Fire Department

\$ 84 Pensions

\$ 66 Manager's Office

\$ 30 Finance Office

\$ 12 Building Department

Trustees thanked him for his presentation and for his continued outstanding work on the budget.

MANAGER'S REPORT: None.

GENERAL BOARD DISCUSSION: None.

A motion was made by Trustee Purcell and seconded by Trustee Dawkins to move to Executive Session for discussion on the possible sale, purchase or lease of real property.

Roll Call: AYES—Trustees Dawkins, Purcell, Washington, Roman, Heiferman and Burnson. NAYS –None. Motion carried.

The board moved to Executive Session at 7:50 p.m.

The board returned from Executive Session at 8:07 p.m.

A motion was made by Trustee Burnson and seconded by Trustee Purcell to adjourn the Regular Meeting of the Board of Trustees.

Meeting adjourned by voice vote.

Respectfully submitted,

Jessica Salvador
Deputy Clerk