

VILLAGE OF HOMEWOOD
BOARD OF TRUSTEES MEETING
TUESDAY—MARCH 28, 2017
VILLAGE HALL BOARD ROOM

CALL TO ORDER: Village President Hofeld called the regular meeting to order at 7:30 p.m. There were approximately six people from the public present. Two press representatives were in attendance.

PLEDGE OF ALLEGIANCE: Village President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas called the roll. Those present were Village President Richard Hofeld, Trustee Barbara Dawkins, Trustee Karen Washington, Trustee Anne Colton, Trustee Jay Heiferman and Trustee Larry Burnson. Trustee Lisa Purcell was absent.

INTRODUCTION OF STAFF: Village President Hofeld introduced staff members in attendance: Village Attorney Christopher Cummings, Village Manager Jim Marino, Director of Finance Dennis Bubenik, Police Chief Bill Alcott, Fire Chief Bob Grabowski, Director of Public Works John Schaefer and Senior Accountant Amy Zukowski.

MINUTES: The minutes of the meeting of March 14, 2017, were accepted. A motion was made by Trustee Colton and seconded by Trustee Washington to approve the minutes of the March 14, 2017 regular board meeting.

Roll Call: AYES – Trustees Dawkins, Washington, Colton, Heiferman and Burnson. NAYS – None. Motion carried.

CLAIMS LIST: The Claims List of \$375,264.01 was reviewed. There were no questions from the Trustees.

A motion was made by Trustee Colton and seconded by Trustee Heiferman to approve the Claims List as presented.

Roll Call: AYES – Trustees Dawkins, Washington, Colton, Heiferman and Burnson. NAYS – None. Motion carried.

REAPPOINTMENT: The board was asked to approve the re-appointment of Seth Bransky to the Planning and Zoning Commission. His term will end March 22, 2020.

A motion was made by Trustee Colton and seconded by Trustee Washington to approve the reappointment of Mr. Bransky to the Planning and Zoning Commission.

Roll Call: AYES – Trustees Dawkins, Washington, Colton, Heiferman and Burnson.

NAYS – None. Motion carried.

HEAR FROM THE AUDIENCE: President Hofeld invited members of the audience to speak on any subject not on the agenda. Charles Dieringer of Chicago Heights urged the board to vote in the Prairie State College election. He also asked the board to endorse the repeal of the Johnson Act, a federal law restricting churches from speaking about and endorsing candidates during religious services.

PRESENTATION: Village Manager Marino introduced Angela Mesaros, the Village's new Economic and Community Development Director. She previously worked for the Village of LaGrange as the planner and assistant community development director. She has experience in planning and zoning, coordinating mixed use transit oriented development (TOD) projects, community development and comprehensive plans. She also worked on several marketing projects.

Village Clerk Thomas administered the oath of office to Angela Mesaros.

OMNIBUS VOTE: Clerk Thomas presented the Omnibus Vote with the exception of Item D, which was deferred:

- A. ORDINANCE M-2027 / SIGN VARIANCE- GRADY'S SNACK N' DINE – 18147 HARWOOD AVENUE: Pass an ordinance granting a variance from Chapter 86 of the Homewood Municipal Code to allow installation of an internally-lit, changeable copy monument sign and signage that exceeds the size limitations in the Central Business District at 18147 Harwood Avenue, Homewood, Illinois.
- B. LABOR ATTORNEY CONTRACT RENEWAL: Authorize the Village President to enter into an agreement with Laner Muchin Ltd. to provide legal services in the areas of labor relations, employment law and employee benefits for a term effective May 1, 2017 to April 30, 2019 in the amount of \$44,000 per year.
- C. FIRE UNION CONTRACT: Approve the Collective Bargaining Agreement between the Village of Homewood and the Homewood Professional Fire Fighters Local 3656 Union for five years beginning May 1, 2016 to April 30, 2021.
- D. SCADA SYSTEM UPGRADE: Authorize the Village President to enter into an agreement with Baxter & Woodman Control Systems Integration, Crystal Lake, IL for the design and installation of a SCADA system upgrade at a cost not to exceed \$128,580.
- E. COPIER LEASE AGREEMENT – GORDON FLESCHE: Reject the proposals from Gateway Business Solutions, Chicago Office Technology Group (COTG), and Proven Business Systems for failure to meet

specifications, and award the proposal for a lease and maintenance agreement to Gordon Flesch, and authorize the Village President to enter into a three year lease and maintenance agreement with Gordon Flesch in a total amount not to exceed \$24,132 and subject to final approval by the Village Attorney.

F. POLICE VEHICLE PURCHASE- FORD UTILITY POLICE INTERCEPTOR:

- i. BUDGET AMENDMENT: Approve a budget amendment increasing Police Department Patrol #15 (01-3-812-55-7715) by \$39,494.
- ii. BID REJECTION/ PURCHASE APPROVAL/ POLICE VEHICLE PURCHASE- FORD UTILITY POLICE INTERCEPTOR: Reject bids from Van Drunen Ford and Sutton Ford for the purchase of one (1) 2017 Ford Utility Police Interceptor due to lower pricing through a Joint Governmental Purchasing Program, and purchase one (1) 2017 Ford utility Police Interceptor through the State Purchasing Contract from Landmark Ford, in a total amount of \$29,724.00.

A motion was made by Trustee Burnson and seconded by Trustee Dawkins to pass, authorize, approve, accept, or award the Omnibus Vote Items A, B, C, E and F.

Roll Call: AYES – Trustees Dawkins, Washington, Colton, Heiferman and Burnson. NAYS – None. Motion carried.

OLD/NEW BUSINESS:

Director of Finance Dennis Bubenik presented the 2017-2019 Budget Review. He recognized local government services are highly valued, but the Village must understand its revenue streams available to provide services and stay within its budget.

The Village moved to a two-year budget planning cycle in 2013. He said the first year typically sets out revenues and expenses, and the second year allows for adjustments to those numbers. The Village may face a major budget increase if the City of Chicago raises water rates. Homewood gets its Lake Michigan water on contract from Chicago.

Revenue is up three percent and expenses are up about one percent. The budget shows a surplus of \$433,000. Several major expenses, including the addition of two police officers and a full-time staff person for the Homewood Science Center, and other proposed projects, will reduce that to about \$64,000.

Director of Finance Bubenik also told trustees he would recommend a General Obligation

bond sale to finance major purchases, including a new fire engine. He explained the sale would take place late in the year replacing bonds that will be paid off around September.

He and Ms. Zukowski created this budget with help from each department head who he credited with reasonable expectations keeping projects within budget parameters.

Overall spending is budgeted at \$34,568,086. Spending by category:

General Fund:	\$20,045,056
Water/Sewer:	7,810,331
CIP:	4,496,649
TIF:	386,902
Pensions:	950,250
MFT:	878,898

The trustees and President Hofeld thanked Director of Finance Bubenik and Senior Accountant Amy Zukowski for their outstanding work in preparing the budget.

President Hofeld asked if anyone in the audience had comments on the budget as presented. Mr. Dieringer asked about storm water services. Director Bubenik said the Village of Homewood does do work on storm water services, but it is not a specific expense outlined on water bills.

Mr. Dieringer also asked if Homewood is aware that Lake Michigan water could be cheaper from Hammond, Indiana, rather than dealing with Chicago. President Hofeld told him the Village is aware of that, and that Homewood is part of a study group considering Hammond, Indiana, as an option. Public Works Director Schaefer told Mr. Dieringer Homewood has a link to Lake Michigan water from Hammond through Glenwood in the event of a water emergency with Chicago via our Harvey distribution network.

Mr. Dieringer also complained about his 50/50 share on a sidewalk that he said was on Chicago Heights property. President Hofeld told him Homewood also has a 50/50 share for sidewalk replacement.

MANAGER'S REPORT: Village Manager Marino thanked Director of Finance Bubenik and Senior Accountant Amy Zukowski for their excellent work on preparing the budget, and he thanked department heads for working diligently with the Finance Department as staff prepared the budget.

Village Manager Marino also thanked Fire Chief Grabowski for the work he did on the new Fire Department contract. He said the chief put forth several ideas that will bring cost savings to the Fire Department.

GENERAL BOARD DISCUSSION: Trustee Heiferman said he will be meeting the public at 5:30 p.m. on Monday at the Starbucks on Harwood for his monthly open forum.

EXECUTIVE SESSION: Village Manager Marino asked the board to move to Executive Session to discuss a particular staff member.

A motion was made by Trustee Colton and seconded by Trustee Burnson for the Board to move to Executive Session to discuss a personnel issue.

***Roll Call: AYES – Trustees Dawkins, Washington, Colton, Heiferman and Burnson.
NAYS – None. Motion carried.***

The board moved to Executive Session at 8:20 p.m.
The board returned from Executive Session at 8:25 p.m.

A motion was made by Trustee Burnson and seconded by Trustee Colton to adjourn the regular meeting of the Board of Trustees. The board agreed by voice vote.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Marilyn Thomas
Village Clerk