



**VILLAGE OF
HOMWOOD**
2020 Chestnut Road,
Homewood, IL
60430
(708) 206-3385

APPLICATION FOR APPEARANCE COMMISSION REVIEW

SUBJECT PROPERTY ADDRESS/LOCATION:

APPLICANT:

CONTACT INFORMATION:

Name:

Phone:

Address:

Fax:

Email:

NOTE: If applicant is not property owner, the following PROPERTY OWNER information must be completed.

PROPERTY OWNER:

CONTACT INFORMATION:

Name:

Phone:

Address:

Fax:

Email:

DESCRIPTION OF REQUEST:

REQUIRED SUBMISSIONS: Completed application, property owner's letter of authorization (if applicant is not property owner) and seven (7) copies of submittals, as follows:

SIGN	NEW CONSTRUCTION	ADDITIONS/FAÇADES
1) Sign detail drawing to scale showing dimensions, lettering style, proposed colors, construction details 2) Elevation drawing showing sign relative to building 3) Site plan showing sign location (free-standing signs only)	1) Architect's drawing showing elevations for all sides of structure, include colored rendering of all façades 2) Site plan indicating parking spaces, dumpsters, fences, accessory structures, signage, awnings, landscaping and lighting 3) Construction material samples (for meeting)	1) Site plan indicating size of addition (relative to existing building), location of dumpsters, awnings, signage, fences, parking spaces 2) Elevation drawings (colored) to scale showing all sides of structures and materials to be used 3) Construction material samples (for meeting)
LIGHTING	LANDSCAPING	FENCE
1) Photo of light fixture with manufacturer's specifications 2) Site plan indicating location of all fixtures 3) Photometric site plan	1) Landscape plan indicating design, plant material and installed size 2) Plant list with Latin and common names	1) Plat of survey showing location of fences and gates 2) Elevation drawing to scale showing fence detail

Office Use Only

Date Application Received:

Case No.:

Signature of Applicant

Date