

MEETING MINUTES



Village Of Homewood
Community Relations Commission
for February 2, 2015 Meeting

Village Board Room
2020 Chestnut
Homewood, IL 60430

CALL TO ORDER:

The meeting was called to order by Commission Chair Kosanovich at 7:04 p.m. The following people were in attendance:

ROLL CALL:

Phil Kosanovich, Anthony Brown, Clifford Cressey, Nancy Spaniak, Ardell Roundtree, Tom Hamilton.

Not in Attendance: Gail Bibb, Lauren Crispe Freeman, Lauren Roman, Kelly Ford, Heather Kersten.

Board and Staff Liaison in attendance: Mayor Richard Hofeld, Trustee Karen Washington, Village Staff Allisa Opyd and Anna DeVries.

APPROVAL OF MINUTES:

A motion was made to approve the minutes by Spaniak and was seconded by Brown to approve the minutes of the January 5, 2015 meeting. Motion carries.

PUBLIC COMMENTS:

There were no public comments made at the meeting.

AGENDA ITEMS:

A. Chocolate Fest

- a. Opyd reviewed the schedule for Chocolate Fest with the Committee.

Set-Up will start on Friday, February 20 with Public Works

Saturday-February 21

8:30 DPW arrive

8:45 CRC arrive

9:00- 10:30

General Set-Up- Vendors 9:00

10:30 Safety check

11:00 – 11:30

- First Demonstration at **11:30PM** (Bakewell Bakery)
- Bake-Off Contestants Sign In (Center of Auditorium) at 11:00 AM
- Judges Arrive at 11:30 AM

12:00 – 12:30

- Bake-Off Entry Judging Begins **12:00 PM**
- Second demonstration **12:30-1:00 (Bakewell Bakery)**
- Bake-Off Judging (center of auditorium) **12:00-12:45**

12:45-1:30

- 12:45 Open Tasting to begin-Cancer Support Center Volunteers in place.
- 1:30 PM Winner Announced/Thank the Judges

2:00 PM

- Close the Event
 - Start Clean Up
- b. Event layout: Vendors will be on the sides and in front of the stands in the Auditorium, however, Devries reviewed moving the Bake-Off tables parallel to the stage; however, keeping it in the center of the Auditorium. For crowd control, use additional stanchions to snake attendees in front of the Bake-Off tables.
- c. Volunteers:

Vendor Concierge 8:45 Arrival

Phil
AJ
Clifford

Bake-Off

AJ
Kelly
Tom
Heather
Cristy

Apron Decorating

Nancy
Lauren
Possibly Heather

B. Community Relations Shirts

Opyd reviewed with the Committee the Community Relation Shirts that are available for fittings at Nix Nax. Members can choose between two shirts and may order a sweatshirt as well.

C. Hotel LaBanque Viewing

The Committee has been invited by Mayor Hofeld to view the hotel on February 9. The viewing will be conducted by the Architect. Opyd asked for confirmation as to who will be able to attend.

GENERAL DISCUSSION:

Mayor Hofeld reviewed with the group:

- Halsted Street development.
- Progress on the hotel.

NEXT MEETING: March 2, at 7:00 PM.

ADJOURNMENT:

At 8:20 PM a motion was made by Spaniak and seconded by Roundtree to adjourn the meeting.
Motion carries.

Respectfully submitted,
Allisa Opyd
Events Manager, Staff Liaison