

VILLAGE OF HOMEWOOD  
BOARD OF TRUSTEES MEETING  
TUESDAY - MAY 11, 2021  
VILLAGE HALL BOARD ROOM

CALL TO ORDER: President Hofeld called the regular meeting of the Board of Trustees to order at 7 p.m.

PLEDGE OF ALLEGIANCE: President Hofeld led the audience in the Pledge of Allegiance.

ROLL CALL: Clerk Marilyn Thomas called the roll. Those present were Village President Richard Hofeld Trustee Barbara Dawkins, Trustee Lisa Purcell, Trustee Lauren Roman, and Trustee Jay Heiferman. Trustee Karen Washington was absent.

President Hofeld introduced staff: Village Manager Jim Marino, Police Chief Denise McGrath, Attorney Christopher Cummings, Director of Finance Dennis Bubenik and Assistant Village Manager Napoleon Haney.

MINUTES: The minutes of the meeting of April 27, 2021 were presented. There were no comments or corrections.

A motion was made by Trustee Purcell and seconded by Trustee Heiferman to approve the minutes as amended.

***Roll Call: AYES—Trustees Dawkins, Purcell, Roman and Heiferman. NAYS –None. Motion carried.***

CLAIMS LIST: The Claims List in the amount of \$1,234,931.35 was presented. There were no questions from the Trustees.

A motion was made by Trustee Purcell and seconded by Trustee Roman to approve the Claims List.

***Roll Call: AYES—Trustees Dawkins, Purcell, Roman, and Heiferman. NAYS –None. Motion carried.***

President Hofeld said three items on the list totaled 75 percent of the charges: \$598,295.09 to Burns & McDonnell for work on the new water line; \$117,803.53 for E-COM payment; and \$222,500.50 for employee health insurance for May.

A motion was made by Trustee Dawkins and seconded by Trustee Purcell to close the meeting.

***Roll Call: AYES—Trustees Dawkins, Purcell, Roman, and Heiferman. NAYS –None. Motion carried.***

The board adjourned the meeting sine die.

Cook County Circuit Court Judge Adrienne Davis administered the oath of office to President Richard Hofeld, Clerk Marilyn Thomas and Trustees Barbara Dawkins, Lauren Roman, and Vivian Harris-Jones, who were elected in the April 6 municipal election.

The newly constituted Village Board resumed the meeting.

HEAR FROM THE AUDIENCE: Resident Mary Siegmeyer addressed the board on a question of garage sales. She believed the Village should give permits for sales in the immediate future. President Hofeld said the Village will follow new state guidelines about re-openings. He asked Village Manager Marino to look into moving up the date for issuing garage sale permits.

David Janocha made several comments about issues surrounding the Calumet Country Club disconnection.

PRESENTATIONS: Clerk Thomas administered the oath of office to Nancy Adams as executive assistant in the village manager's office. She is filling a vacancy. Tyhani Hill accepted the oath of office as the finance assistant in the Finance Department. She fills a position left vacant by the retirement of Sandy Ruhlander.

Police Denise Chief McGrath presented Jay Bush and Kyle Rhein as new police officers. Officer Bush retired from the U.S. Army after a 20-year career. Officer Rhein is a U.S. Air Force veteran. Clerk Thomas administered the oath of office to Officers Bush and Rhein.

PROCLAMATION: Clerk Thomas read a proclamation declaring May 16 through 22 as Public Works Week. President Hofeld said the Public Works crew members are the unsung heroes, and he thanked them for all they do.

REAPPOINTMENT: A motion was made by Trustee Purcell and seconded by Trustee Roman to approve the reappointment of Fred Sierzega to the Planning and Zoning Commission for a five-year term through May 11, 2026.

***Roll Call: AYES—Trustees Dawkins, Purcell, Roman, Heiferman and Harris-Jones. NAYS—None. Motion carried.***

OMNIBUS AGENDA: Consider a motion to pass, approve, authorize, accept or award the items:

- A. RESOLUTION R-3080/TRUSTEE LAWRENCE BURNSON: A resolution honoring former Village Trustee Larry Burnson for his years of elected service to the Village of Homewood.

- B. RESOLUTION R-3081/RETIREMENT: A resolution honoring Sandy Ruhlander on her retirement after 20 years of services to the Village of Homewood.
- C. REAPPOINTMENT OF PRESIDENT PRO TEMPORE: Approve the reappointment of Trustee Barbara Dawkins as President Pro Tempore.
- D. ORDINANCE M-2182/AMEND SOUTHGATE TIF DISTRICT: Pass an ordinance approving a third amendment to the redevelopment plan and project for the Southgate TIF District redevelopment project area.
- E. CONTRACT AWARD/ZONING CODE UPDATE: Authorize the Village President to enter into an agreement with Houseal Lavigne Associates, LLC of Chicago, IL in the amount of \$88,980 to update the Village of Homewood Zoning Code.
- F. BUDGET AMENDMENT/POLICE DEPARTMENT/RADIO LEASE: Approve a budget amendment increasing the PD Radio Leases line item (01-5-423-53-7900) to \$22,920.
- G. WAIVE COMPETITIVE BIDDING/PURCHASE AGREEMENT/BUSINESS MANAGEMENT SOFTWARE: Waive competitive bidding per Section 5; Exception #7 of the Village's Purchasing Policy for vendors currently under contract; and, approve a contract with Dude Solutions Inc. of Cary NC to provide a subscription for business management software for the Building Division for a first-year cost not to exceed \$40,782.81.
- H. PURCHASE AGREEMENT/FACILITY MANAGEMENT SOFTWARE: Approve an Online Subscription Agreement with Dude Solutions Inc. of Cary, NC to purchase a Facility Management software module in the amount of \$21,618.83.

A motion was made by Trustee Purcell and seconded by Trustee Roman to approve the Omnibus Report as presented.

***Roll Call: AYES—Trustees Dawkins, Purcell, Roman, Heiferman and Harris-Jones. NAYS—None. Motion carried.***

GENERAL BOARD DISCUSSION: Trustee Dawkins said she wanted to thank Trustee Burnson for his many years of service to the Village first as police chief and lastly as a member of the Village Board. His comments were always thoughtful and appreciated. The rest of the board seconded her comments and offered thanks to Burnson.

Trustees Roman and Heiferman asked, in response to a citizen's letter to the trustees, whether having the meetings available via Zoom would continue. President Hofeld said the Zoom presentations were necessary under COVID-19 precautions. With meetings in-person again, the Village will resume its past practice of posting video of the meetings to the website.

EXECUTIVE SESSION: A motion was made by Trustee Purcell and seconded by Trustee Dawkins to move to Executive Session to discuss the semi-annual review of closed session minutes, and the purchase or lease of real property.

***Roll Call: AYES—Trustees Dawkins, Purcell, Roman, Heiferman and Harris-Jones. NAYS  
-None. Motion carried.***

The board adjourned to Executive Session at 7:30 p.m.

The board returned from Executive Session at 7:45 p.m.

A motion was made by Trustee Purcell and seconded by Trustee Dawkins to adjourn the regular meeting.

***Roll Call: AYES—Trustees Dawkins, Purcell, Roman, Heiferman and Harris-Jones. NAYS  
-None. Motion carried.***

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Marilyn Thomas

Village Clerk